

Altan Estate Management Fee

Property Management Fee & Service Schedule

3.99%+gst of the rent collected per week

Our management fee provides ongoing professional management of your rental property, including the services outlined below.

Property Inspections

- Four routine property inspections per annum.
- Comprehensive 360° property inspection reporting, providing detailed visibility of the property's condition.
- Pre-inspection at no additional charge prior to the commencement of management.

Rental Appraisal

- Rental appraisal included as part of our management service.
- Rental assessments are undertaken to ensure the property remains appropriately positioned within the current market.

Advertising & Tenant Placement

- Standard Rent Me advertising board included at no additional cost.
If a customised or upgraded Rent Me board is requested, the additional cost will be passed on to the property owner.
- Advertising across ALTAN ESTATE's social media platforms is included.
- Standard property advertising fee: \$350 incl. GST.
- Letting fee: equivalent to one week's rent when a new tenant is secured.

Where a property is already tenanted at the commencement of management, no letting fee applies, provided no new tenant placement is required.

Professional Photography — Optional

- Professional property photography can be arranged upon request for \$250 incl. GST.
- This service is optional and is recommended where high-quality photography is likely to enhance the property's presentation and advertising performance.

Owner Payments

Rental proceeds are paid to the property owner fortnightly, subject to cleared funds and the applicable accounting process.

Maintenance & Administrative Charges

ALTAN ESTATE applies a 2% administration charge to third-party invoices arranged and processed on behalf of the property owner.

This applies to expenses such as: Maintenance and repairs, Cleaning, Pest control and Other approved property-related services.

The 2% administration charge is calculated in addition to the underlying supplier invoice.

Agreement & Termination

ALTAN ESTATE does not require a fixed-term management agreement.

However, a minimum of eight weeks' written notice is required to terminate the management appointment. This notice period allows sufficient time to complete the necessary administrative processes, reconcile accounts, communicate with the tenant and relevant parties, and facilitate an orderly transition to the incoming property manager.