



Join our community of volunteers

Thank you for your interest in serving with the African Outreach Center. Complete this form so we can match your interests, experience, and availability with meaningful opportunities.

01 PERSONAL INFORMATION

First name	
Middle name	
Last name	
Preferred name	
Preferred pronouns (optional)	
Are you at least 18 years old?	☐ Yes ☐ No
Parent or guardian name (if under 18)	
Parent or guardian phone (if under 18)	
Street address	
City	
State	
ZIP code	
Primary telephone number	
Alternative telephone number	
Email address	
Preferred contact method	☐ Phone ☐ Text ☐ Email ☐ WhatsApp
Best time to contact you	

02 EMERGENCY CONTACT

Emergency contact full name	
Relationship to volunteer	
Primary telephone number	
Alternative telephone number	
Email address (optional)	
Information responders should know (optional)	



03 LANGUAGES AND COMMUNICATION

Language	Speak	Read	Write
English	☐	☐	☐
Arabic	☐	☐	☐
Amharic	☐	☐	☐
French	☐	☐	☐
Kiswahili	☐	☐	☐
Nuer	☐	☐	☐
Somali	☐	☐	☐
Tigrinya	☐	☐	☐
Other: _____	☐	☐	☐
Other: _____	☐	☐	☐

Interested in interpretation or translation?☐ Yes ☐ No

Preferred language for volunteer communications

04 VOLUNTEER INTERESTS

Select all areas in which you would like to participate. Add relevant experience or comments where helpful.

Volunteer opportunity	Interested	Relevant experience or comments
AOC promotion and community awareness	☐	
Strengthening community support	☐	
Community outreach and engagement	☐	
Event planning and coordination	☐	
Event setup and cleanup	☐	
Guest registration and check-in	☐	
Welcoming and assisting attendees	☐	
Fundraising and donor engagement	☐	
Sponsorship and partnership outreach	☐	
Social media and digital marketing	☐	
Photography and videography	☐	
Graphic design and creative services	☐	



Volunteer opportunity	Interested	Relevant experience or comments
AOC Connect platform support	☐	
Website and technology support	☐	
Translation and interpretation	☐	
Youth mentorship and education	☐	
Career development and workforce support	☐	
Family and community resource navigation	☐	
Health education and outreach	☐	
Faith-community engagement	☐	
Cultural programs and entertainment	☐	
Administrative and office support	☐	
Data entry and recordkeeping	☐	
Grant research and proposal writing	☐	
Transportation coordination	☐	
Food and hospitality coordination	☐	
Volunteer recruitment and coordination	☐	
Other: _____	☐	

05 AVAILABILITY

Day	Morning	Afternoon	Evening
Monday	☐	☐	☐
Tuesday	☐	☐	☐
Wednesday	☐	☐	☐
Thursday	☐	☐	☐
Friday	☐	☐	☐
Saturday	☐	☐	☐
Sunday	☐	☐	☐
Preferred commitment	☐ One-time ☐ Weekly ☐ Biweekly ☐ Monthly ☐ Flexible		
Approximate hours available per week			
Preferred start date			



AFRICAN OUTREACH CENTER

VOLUNTEER REGISTRATION AND APPLICATION FORM

www.aoc-us.org | www.aocconnect.org



Preferred volunteer setting	☐ In person ☐ Remote ☐ Hybrid
Available for special events?	☐ Yes ☐ No ☐ Occasionally
Available for short-notice assignments?	☐ Yes ☐ No
Transportation available?	☐ Yes ☐ No ☐ Sometimes
Preferred service locations or communities	
Dates or scheduling restrictions	

06 AOC LAUNCH EVENT AVAILABILITY

EVENT: Launch of the African Outreach Center | OCTOBER 10, 2026 | 1402 Monterey Road, San Jose, CA 95110

Assignment or shift	Yes	No	Comments
Pre-event planning and preparation	☐	☐	
Morning setup	☐	☐	
Registration and check-in	☐	☐	
Guest reception and ushering	☐	☐	
Sponsor and partner support	☐	☐	
Information and resource tables	☐	☐	
Photography, video, or social media	☐	☐	
Interpretation and language assistance	☐	☐	
Hospitality and refreshments	☐	☐	
Program and stage coordination	☐	☐	
Post-event cleanup	☐	☐	
Post-event follow-up	☐	☐	
Available for the full event?	☐ Yes ☐ No		
Earliest arrival time			
Latest departure time			
Preferred event assignment			
T-shirt size, if applicable	☐ XS ☐ S ☐ M ☐ L ☐ XL ☐ XXL ☐ Other		

07 EDUCATION, SKILLS, AND EXPERIENCE

Current occupation or professional field	
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Employer, school, or organization (optional)	_____
Educational background (optional)	_____
Previous volunteer experience	_____
Community leadership experience	_____
Professional skills you would like to contribute	_____
Relevant certifications or training	_____
Experience working with children or youth	_____
Experience with fundraising or outreach	_____
Computer, software, or technical skills	_____
Other relevant qualifications	_____

08 AFFILIATIONS AND COMMUNITY CONNECTIONS

Community organization affiliation (optional)	_____
Faith institution affiliation (optional)	_____
Educational institution affiliation (optional)	_____
Professional or business association (optional)	_____
Interested in introducing AOC to potential partners?	☐ Yes ☐ No
Interested in recruiting additional volunteers?	☐ Yes ☐ No
Interested in serving as an AOC ambassador?	☐ Yes ☐ No
Communities or networks you can help AOC reach	_____

09 ACCESSIBILITY AND SUPPORT NEEDS

Share only information relevant to arranging your participation. Detailed medical information is not required.

Do you need an accommodation to participate?	☐ Yes ☐ No ☐ Discuss privately
Preferred accommodation or support	_____
Preferred communication or accessibility arrangements	_____
Additional information for the volunteer coordinator	_____



10 BACKGROUND SCREENING AND ROLE REQUIREMENTS

Roles involving children, vulnerable community members, financial responsibilities, or confidential information may require additional screening or training.

Willing to attend volunteer orientation?	☐ Yes ☐ No
Willing to complete role-specific training?	☐ Yes ☐ No
Willing to complete role-required screening?	☐ Yes ☐ No
Can provide required professional certifications?	☐ Yes ☐ No ☐ N/A
Can provide license and insurance if driving?	☐ Yes ☐ No ☐ N/A

Do not provide a Social Security number, driver license number, or other sensitive identification information on this application.

11 COMMUNICATION AND MEDIA PREFERENCES

Authorization or preference	Yes	No
Volunteer-related emails from AOC	☐	☐
Volunteer-related text messages from AOC	☐	☐
Volunteer-related WhatsApp messages	☐	☐
Contact about future volunteer opportunities	☐	☐
AOC community announcements and newsletters	☐	☐
Use of my photo or video in AOC communications	☐	☐
Public acknowledgment of my volunteer participation	☐	☐

12 VOLUNTEER COMMITMENTS

Initial each commitment to confirm your understanding and agreement.

Commitment	Initials
I will treat community members, staff, partners, and volunteers with dignity and respect.	_____
I will follow AOC policies, safety instructions, and assigned responsibilities.	_____
I will protect confidential information obtained through my volunteer activities.	_____
I will promptly notify AOC if I cannot attend an assigned shift.	_____
I understand volunteering is unpaid unless a separate written arrangement states otherwise.	_____
I will not make financial, legal, medical, or organizational commitments for AOC without authorization.	_____
I will report safety concerns, misconduct, or conflicts of interest to the volunteer coordinator.	_____



Commitment	Initials
I confirm that the information provided is accurate to the best of my knowledge.	_____

13 SIGNATURE AND CONSENT

Volunteer full name	_____
Volunteer signature	_____
Date	_____
Parent or guardian name (if under 18)	_____
Parent or guardian signature (if applicable)	_____
Parent or guardian telephone number	_____
Date	_____

14 FOR AOC ADMINISTRATIVE USE ONLY

Application received	_____
Volunteer identification number	_____
Interview or orientation date	_____
Assigned coordinator	_____
Assigned department or program	_____
Assigned volunteer role	_____
Background screening required?	☐ Yes ☐ No
Background screening completed (if applicable)	_____
Training completed	_____
Start date	_____
Status	☐ Pending ☐ Approved ☐ Active ☐ Inactive
Additional notes	_____

AFRICAN OUTREACH CENTER

1402 Monterey Road, San Jose, CA 95110 | Text: (408) 460-1447

www.aoc-us.org | www.aocconnect.org | volunteers@aoc-us.org | @aocconnect