

Financial Obligations and Student Account Policy

Atlantic Montessori Charter School relies on the timely payment of all financial obligations to maintain the programs and services offered to students. Families are responsible for keeping their student accounts current throughout the school year.

An **outstanding balance** is any unpaid fee, charge, or financial obligation owed to the school after the applicable due date.

Outstanding balances may include, but are not limited to:

- Registration and enrollment fees
- Before Care and Aftercare fees
- School lunch charges
- Transportation fees
- Volunteer Hour Buyout fees
- Late Pick-Up fees
- Returned check (NSF) fees
- Technology fees, including laptop repair or replacement fees
- Fees for lost, damaged, or unreturned school property
- Field trip fees
- Club or extracurricular activity fees
- Any other school-related charge assessed to the student's account

Students with an outstanding balance will continue to receive all educational services required by law. However, until the account has been brought current, students will not be eligible to participate in optional, fee-based, or extracurricular activities, including, but not limited to:

- Field trips
- School dances
- Clubs and after-school activities
- School-sponsored social events
- Trunk-or-Treat and similar events
- Special celebrations requiring paid admission
- Athletic programs (if applicable)
- Any optional activity or event requiring an additional participation fee

Families will not be permitted to register for or purchase tickets for these activities until all outstanding balances have been paid in full or an approved payment arrangement has been established and remains current.

The school reserves the right to deny participation in optional activities and services until all financial obligations have been satisfied.

Families experiencing financial hardship are encouraged to contact the school administration as soon as possible to discuss available payment arrangements. Any approved payment plan must remain current for participation eligibility to be maintained.

This policy applies to all financial obligations owed to Atlantic Montessori Charter School, regardless of the reason the charge was incurred.