

IMIJS Data Protection & UK GDPR Policy

Version: 1.0

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Last Updated: 2 July 2026

1. Purpose

This Data Protection & UK GDPR Policy explains how IMIJS Ltd ("IMIJS", "we", "our", or "us") manages personal data in accordance with applicable data protection legislation, including the UK General Data Protection Regulation (UK GDPR), the Data Protection Act 2018, and other applicable privacy laws.

This Policy should be read alongside the IMIJS Privacy Policy and other relevant IMIJS policies.

2. Scope

This Policy applies to:

- All IMIJS users.
 - Employees, directors, and contractors of IMIJS Ltd.
 - Corporate members.
 - Event organisers.
 - Third-party service providers acting on behalf of IMIJS where applicable.
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3. Data Protection Principles

IMIJS is committed to processing personal data in accordance with the following principles:

- Lawfulness, fairness, and transparency.
- Purpose limitation.
- Data minimisation.
- Accuracy.
- Storage limitation.
- Integrity and confidentiality.
- Accountability.

These principles guide the design, operation, and management of the Platform.

4. Categories of Personal Data

Depending on how the Platform is used, IMIJS may process:

Identity Data

- Full name
- Username
- Date of birth

Contact Data

- Email address
- Contact information voluntarily provided by users

Account Data

- Login history
- Authentication records
- Membership type
- Account status

Event Data

- Event attendance
- Event registrations
- Permissions
- Event communications
- Uploaded files

Technical Data

- Device information
- Browser information
- IP address
- Operating system
- Application diagnostics
- Security logs

Financial Data

IMIJS does not store payment card details.

Payment providers may process payment information in accordance with their own privacy policies.

5. Lawful Bases for Processing

IMIJS processes personal data only where a lawful basis exists.

These may include:

- Performance of a contract.

- Legitimate interests.
- Consent.
- Compliance with legal obligations.
- Protection of vital interests where applicable.

The lawful basis used depends on the specific processing activity.

6. Purpose of Processing

Personal data may be processed to:

- Provide Platform services.
- Create and manage accounts.
- Authenticate users.
- Organise events.
- Process memberships.
- Improve Platform performance.
- Prevent fraud and abuse.
- Protect Platform security.
- Respond to support requests.
- Meet legal and regulatory obligations.

Personal data will not be processed for purposes that are incompatible with the original purpose for which it was collected, unless required or permitted by law.

7. Data Accuracy

Users are responsible for keeping their account information accurate and up to date.

IMIJS may request users to verify or update information where appropriate.

8. Data Retention

Personal data will only be retained for as long as necessary to:

- Deliver Platform services.
- Meet legal obligations.
- Resolve disputes.
- Prevent fraud.
- Enforce contractual rights.
- Maintain appropriate business records.

Retention periods may vary depending on the nature of the information and applicable legal requirements.

Where data is no longer required, it will be securely deleted or anonymised where appropriate.

9. Data Security

IMIJS implements appropriate technical and organisational measures designed to protect personal data, including:

- Secure authentication procedures.
- Encryption where appropriate.
- Access controls based on user roles.
- Monitoring for suspicious activity.
- Regular software updates.
- Secure hosting infrastructure.
- Backup and recovery processes where appropriate.

While IMIJS takes reasonable steps to safeguard personal data, no system connected to the internet can be guaranteed to be completely secure.

10. Data Sharing

IMIJS may share personal data with trusted third parties where necessary to provide the Platform or comply with legal obligations.

These may include:

- Payment processors.
- Cloud hosting providers.
- Analytics providers.
- Identity verification providers.
- Professional advisers.
- Regulatory authorities.
- Law enforcement agencies where legally required.

Third parties are expected to process personal data in accordance with applicable legal and contractual obligations.

11. International Data Transfers

Where personal data is transferred outside the United Kingdom, IMIJS will implement appropriate safeguards in accordance with applicable data protection laws.

These safeguards may include recognised adequacy regulations, standard contractual clauses, or other lawful transfer mechanisms.

12. Data Subject Rights

Subject to applicable law, individuals may have the right to:

- Request access to personal data.
- Request correction of inaccurate information.
- Request deletion of personal data.
- Request restriction of processing.
- Object to certain processing activities.
- Request portability of personal data where applicable.
- Withdraw consent where processing is based on consent.
- Lodge a complaint with the relevant supervisory authority.

Requests may require identity verification before they are processed.

13. Personal Data Breaches

IMIJS maintains procedures for identifying, assessing, and responding to personal data breaches.

Where required by law, IMIJS will notify the appropriate supervisory authority and affected individuals within the applicable legal timeframes.

14. Privacy by Design and Default

IMIJS aims to incorporate privacy considerations into the design and operation of the Platform by:

- Limiting data collection to what is necessary.
 - Applying appropriate access controls.
 - Supporting secure authentication.
 - Regularly reviewing security measures.
 - Considering privacy impacts when introducing new features.
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15. Staff Responsibilities

Employees, contractors, and authorised personnel who process personal data on behalf of IMIJS are expected to:

- Maintain confidentiality.
 - Follow internal policies and procedures.
 - Access personal data only where authorised.
 - Report suspected security incidents promptly.
 - Complete any required data protection training.
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16. Policy Review

This Policy will be reviewed periodically and updated where necessary to reflect changes in:

- Applicable laws.
- Regulatory guidance.
- Platform functionality.
- Business operations.
- Security practices.

The latest version will be made available through the IMIJS Platform and official website where appropriate.

17. Contact

Questions regarding this Policy or IMIJS's data protection practices should be directed to IMIJS using the contact details published within the Platform or on the official IMIJS website.

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