

Handbook/Policy

Alaskan Regional Career Technical Interior Consortium (ARCTIC)

The **Alaskan Regional Career Technical Interior Consortium (ARCTIC)** Program focuses on introducing high school students to regional career opportunities. This consortium of the three school districts in the Interior Region offers residential intensive coursework in Copper River, Delta Junction, and Alaska Gateway, leading to college credit and/or industry-recognized certifications to high school students within the region. The three school districts cover an extensive region in the Interior of twelve communities. Room and board as well as transportation to specific class locations are included. In addition to courses and internship experiences, students are supported by site-based liaisons and career development specialists.

ARCTIC is committed to promoting healthy lifestyles and encouraging all students to make responsible and informed choices. In support of this, ARCTIC provides a safe and secure environment for all students.

Vision and Mission

Vision Statement:

Empowering Interior Alaska's students and communities through innovative Career and Technical Education that builds real-world skills, strengthens regional collaboration, and creates sustainable pathways to Alaska's workforce of tomorrow.

Mission Statement:

ARCTIC advances Career and Technical Education across Interior Alaska by uniting schools, industry, and communities to provide high-quality programs, hands-on learning, and clear pathways to high-demand careers that meet Alaska's workforce needs.

ARCTIC History

ARCTIC focuses on providing students with opportunities for career awareness and training that can lead to workforce development, strengthening the region's economy and infrastructure. The ARCTIC program was developed in 2025 through a Memorandum of Agreement among three regional school districts in interior Alaska. The three school districts cover an expansive region, including twelve communities. Through this consortium, ARCTIC offers distance and in-person coursework along with residential intensives in Copper River, Delta Junction, Alaska Gateway, Fairbanks and Anchorage, leading to college credits and/or industry-recognized certifications to high school students.

Governance

The governing board for ARCTIC includes the superintendent and a board of education member from each district. The ARCTIC board evaluates the student and community needs to prioritize CTE coursework biannually.

Consortium School District Policies and Administrative Regulations

In addition to guidance in the handbook, ARCTIC also abides by applicable school district policies and administrative regulations:

Copper River School District. (CRSD) https://boardpolicyonline.com/?b=copper_river
Delta Greely School District. (DGSD) https://www.boardpolicyonline.com/?b=delta_greely
Alaska Gateway School District. (AGSD) <https://boardpolicyonline.com/?b=gateway>

Staff Roles

Executive Director

The Executive Director provides strategic leadership and overall management for career and technical education initiatives across Interior Alaska. This position ensures effective collaboration among member districts, industry partners, and state agencies to expand high-quality and sustainable CTE opportunities for students. The Executive Director will be responsible for effective communication and public relations. The Executive Director reports to the ARCTIC governing board.

Career Development Specialist

The Career Development Specialist (CDS) works with local organizations to acquire instructors, materials and equipment, room and board, and vehicles. He or she will work with students and liaisons to obtain the paperwork needed for an intensive week. The specialist ensures travel itineraries are made and booked. The CDS oversees the site's logistics; coordinates airport pickups and drop-offs; conducts orientation to set expectations; visits classrooms; takes pictures; helps instructors with small errands; oversees behavior; conducts check-ins with students and instructors; coordinates evening activities, etc.

Career Development Specialists also engage students in the important process of career planning. More information about this can be found in Section 4.

Description of the Program

ARCTIC offers a comprehensive educational experience through our intensive programs, designed to immerse students in their studies within a hub community. Throughout the weeklong sessions, students engage in full-day courses, fostering an environment of focused learning and collaboration. These intensives are scheduled multiple times during the academic year and are hosted in various locations, including Copper River, Delta Junction, Alaska Gateway, Fairbanks, and Anchorage. Additionally, we offer flexible learning options through online and distance-delivery courses to accommodate diverse student needs.

Intensive Course Development

Four weeks before the Intensive Week, a logistics meeting will be held with each chaperone and course instructor. During these meetings, we will cover the following information:

- Collaborate with instructors regarding
 - payment for services
 - course content and expectations for student interactions
 - establish course schedule
 - identify and reserve course locations
 - ensure all supplies/materials are ordered
 - plan student travel and accommodations

Credits and Certificates

Students may be eligible to receive high school and college credit upon successful completion of certain courses within the ARCTIC program. ARCTIC provides each school district with a record of completed credits. Those are then placed on the student's school transcript. Some classes also confer dual college credit, and students may also earn industry certificates.

Student Application and Acceptance Process

- The opening for the Intensive is publicized. Students will apply in accordance with each district policy.
- The deadline for student applications is typically four weeks before the Intensive begins.
- Teacher recommendations are requested.
- Selection: A selection committee in each district selects three to five students per district (plus or minus, depending on the Intensive), as well as two alternate students. Superintendents, principals, counselors, and the Executive Director will finalize selections.
- Once students have been selected, a Pre-Acceptance email will be sent to sites, admin, parents, and students.
- Included with the acceptance email is the ARCTIC required paperwork that must be completed and returned within a certain time frame; the paperwork includes:
 - Packing List
 - Tobacco, Alcohol, and Drugs Policy
 - Behavior Agreement
 - Student/Parent Agreement
 - Media Release
 - Student Medication record
 - Medical Release and Consent for Treatment

- This packet often includes additional forms specific to that course, such as NCCER forms, UAF College Credit forms, and/or sizes for apparel/gear and clothing requirements.

Student Travel Procedures

ARCTIC will arrange for travel to and from a student's hometown. If a student misses his or her scheduled transportation, staff should contact the ARCTIC Director as soon as possible. Only ARCTIC or school district staff who have been approved to transport students may do so.

Intensive Weeks

Chaperones

- All overnight chaperones must sign the ARCTIC duty form prior to each intensive.
- Consult with the Program Director for staff roles and responsibilities before students arrive.
- Please note:
 - Staff should share work phone numbers with students in case of an emergency.
 - A meeting place should be established in case of an emergency.

Incidence Reporting

In the event of an accident/incident involving students or staff, OSHA requires an eight-hour window to report the incident. Incidence reports should be sent to the Career Development Specialist as soon as possible. Those incidents include:

- Fatality
- Inpatient Hospitalization
- Loss of an eye
- Or an amputation of any body part

Collect as much detail as possible at the time of the event, which includes witness statements, exactly what happened, who was involved, and when the incident occurred.

Student, Staff, and Chaperone Orientation

The CDS will host a meeting (virtual or in-person) to discuss the following topics, and all students and chaperones must be present.

- Student, Staff, Chaperone Expectations
- Review the Student Code of Conduct
- Discuss the schedule

Student Medicine and Medical Conditions

- All medications are to be regulated and documented for the well-being of the students and staff. Students who take prescription and over-the-counter medication(s) are required to give those medication(s) to ARCTIC staff onsite upon arrival to the Intensive Week. Staff will dispense the student's medications as prescribed and document medication compliance. At NO time are students to possess over-the-counter medication, such as, but

not limited to, vitamins, sleep aids, Nyquil, Benadryl, Tylenol, Advil, Aleve, Sudafed, Mucinex, ect or any prescription medications. Exceptions include saline eye drops or nasal spray, EpiPens, albuterol inhalers, and skin creams or ointments. Staff can only dispense medications to students who have their parents' permission, as documented by signed forms. Staff will dispense medication according to the medication's dosage recommendations and document the dispensing.

During the Intensive Week

A site lead staff member will be identified by the CDS and responsible for the overall management of the Intensive Week. The site lead is responsible for guiding all other staff members, respectively, per their preparation documents.

The Culmination of the Intensive Week

Student Surveys

The End-of-Course/ Program Satisfaction/Growth Survey will be collected via online surveys to report stakeholder satisfaction with elements of the program. These surveys will be developed by the CDS. The completion survey will also assess perception of knowledge gained and perceived value of the experience. This information will be provided to the project leadership team as feedback for continuous improvement. The process for Mandatory Reporting and District notification will be followed as applicable.

Section 1: Student Rights and Responsibilities

Student Rights

- Right to pursue training in a clean, organized, and safe environment, and one that is free from harassment and discrimination.
- Right to fair and impartial evaluation of training performance, and a means of recourse to challenge action contrary to this standard.
- Right to access staff and instructors for training, assistance, guidance, and administration.
- Right to a clearly defined, fair, and consistent enforcement of rules that govern ARCTIC operations and student code of conduct, and due process for discipline, including appeals.
- Right of access to and protection from improper disclosure of student records as required by appropriate legal authority.
- Right to have access to accurate information regarding tuition, fees, and charges, refunds, and general requirements for establishing and maintaining satisfactory progress in training and requirements for completion.
- Right to a reasonably peaceful and quiet environment in which you can study and sleep.

- Right to privacy, respect, and security of your person and personal property; one that is free from unreasonable search and/or seizure.
- Right to confront others behavior that infringes on your rights and to file both formal and informal complaints about any aspect of the ARCTIC experience.

Student Responsibilities

- Be in the assigned place with appropriate materials, ready to work at the designated time that training begins; follow instructor's direction, class rules, and expectations always; be in attendance regularly and practice professional behavior
- Use appropriate language and behavior at all times while maintaining friendly and courteous behavior.
- Follow the policies, rules, code of conduct, and regulations to support the educational purposes of ARCTIC and to sustain a safe and comfortable living and learning environment.
- Respect the rights of others and report unsafe or disturbing situations to appropriate staff.
- Respond to all ARCTIC staff and faculty directives and questions honestly.
- Contribute to a positive learning environment

Accessibility Services and Accommodations

ARCTIC complies with Title I of the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act. ARCTIC makes every effort to offer reasonable accommodations for students with disabilities to provide equal access to training programs and activities.

Title IX Compliance

ARCTIC complies with Title IX of the Education Amendments Act of 1972 (Title IX), which prohibits discrimination based on gender in educational programs that receive federal financial assistance. Title IX protects students and employees from unlawful sexual harassment in school programs and activities, as well as sexual assault, which are both forms of unlawful discrimination under Title IX. This law applies to every aspect of education, including recruitment and admissions, financial aid, all course offerings and access, counseling and counseling materials, housing and residential services, and employment.

Section 2: Student Code of Conduct

ARCTIC takes pride in its students' responsibility and the social and educational atmosphere of the program and the communities. Embedded in the ARCTIC mission and values (guiding principles) is the desire to create a supportive learning environment that is accountable, equitable, and professional, encouraging leadership through citizenship while preparing students with career and technical skills to succeed in the Alaska workforce. The Student Code of Conduct sets out the standards of conduct expected of students enrolled in ARCTIC training. ARCTIC students are held responsible for their conduct at all times. The code shall apply to conduct that occurs on ARCTIC premises, during ARCTIC training courses, at ARCTIC sponsored activities, and to off-campus conduct that involves or adversely affects ARCTIC in the

pursuit of its objectives. Any student who engages in misconduct is subject to disciplinary action. Any significant violation of the code of conduct may result in immediate dismissal from the intensive week.

Instructors or departments may have additional codes of conduct for training areas that reflect specific safety, behavior, or other standards. These codes of conduct may be stricter but never more lenient than those outlined within this handbook.

Academic Integrity

ARCTIC is committed to community and academic excellence, which thrives through honesty, trust, and mutual respect. Cheating, plagiarism, and all forms of academic dishonesty are violations of this concept and can result in dismissal from the program.

Rooms

For safety purposes, boys are not allowed in the girls' rooms, and girls are not allowed in the boys' rooms unless accompanied by ARCTIC staff. Food is not allowed in rooms. There are designated areas for eating and drinking; however, water can be consumed in all areas. Any damage to furniture, equipment, or appliances in rooms or common areas will be reported to a staff member immediately.

Room etiquette:

- Room assignments can only be changed by the site lead.
- NO hair alterations, including hair dye, may be made in ARCTIC housing areas, which encompass AirBnb's, hotel rooms, etc.
- Alcohol-based mouthwashes are not allowed.
- Students need to provide their own hygiene products as listed on the packing list.
- After lights out, all areas of the dorm are restricted except for your sleeping quarters, unless there is an emergency.
- Students are not allowed to be in another student's room without permission.

Chores

Chores are an essential part of the ARCTIC community. They help build life skills, teach responsibility, and boost self-esteem. More importantly, chores help keep students healthy. ARCTIC provides all cleaning supplies and supervision.

Rooms are kept clean at all times. Each student is responsible for his or her own space: make the bed, keep the bathroom clean, take out your garbage, and pick up dishes and garbage in common areas.

Students are assigned to groups that share specific common-area chores. The group remains the same throughout each session. Failure to participate in chores may lead to disciplinary action, including the loss of activity opportunities or other privileges. Students may also be assigned meal prep responsibilities during intensive classes.

Quiet Hours

Students need to be getting ready for bed/in their room by 9:00 P.M. each night. Lights are to be out at 10:00 P.M. Staff and/or security conduct room checks at 10 P.M. Quiet hours are from 10:00 P.M. to 7:00 A.M. Phones are to be put away by 10 P.M as screens can disturb bunkmates' sleep.

Energy Drinks

Energy drinks are prohibited. The Center for Disease Control and Prevention defines Energy Drinks as, "A beverage that typically contains large amounts of caffeine, added sugars, other additives, and legal stimulants such as guarana, taurine, and L-carnitine. These legal stimulants can increase alertness, attention, energy, as well as increase blood pressure, heart rate, and breathing."

Evening/Weekend Activities

Students may have the opportunity to participate in activities on Saturdays, and a store run may be allowed based on time or need. Students are supervised during all weekend activities and must remain with the group.

Food Delivery

Students may *not* use DoorDash, Uber Eats, or any other food delivery service without the chaperones' permission, and the chaperones will receive all deliveries.

Student Check-out and Visitations

Family is important, and ARCTIC honors opportunities for family interaction while also respecting the vision that is set for our students.

Due to safety and legal liability responsibilities, ARCTIC **discourages** parents/guardians from requesting a student release. Students will not be released during an intensive week except in emergency situations. If a student is required to leave, they may not be allowed to return.

Language

Students should be straightforward and mindful of their communication practices. The use of inappropriate language projects a negative image of the speaker that can do great damage to a student's credibility. Profane or abusive language is unacceptable in schools and public places.

Leaving the group without permission

Students must remain with the group during off-campus activities. Not doing so compromises the safety and health of our students and will result in disciplinary action per the student travel/behavioral agreement, and may result in loss of eligibility for future intensive weeks.

Inappropriate Public Displays of Affection (PDA)

PDA includes but is not limited to, the holding of hands and other body parts, kissing, and interlocking of body parts. As a representative of ARCTIC and your hometown, you are expected to present yourself professionally and not be allowed to exhibit public displays of affection.

Cell Phones and Other Electronic Devices

ARCTIC recognizes that many students possess and use cell phones and other electronic devices. In the ARCTIC setting, portable electronic devices are permitted so long as it does not interfere with the educational process or with safety and security. The policies governing such use encompass the entirety of time at ARCTIC Intensive courses, including evenings and weekends outside of the course. If the phone becomes a distraction, we will take it away for the remainder of the academic day.

Personal video game devices bigger than handhelds are prohibited. Video games must be supervised by a chaperone and played during the approved time frame. Games rated as M (mature), RP (rating pending), or AO (adult only) are not permitted. ARCTIC faculty have the right to restrict access at any time.

Possession of a cellular telephone or other portable electronic devices by students is a privilege. This privilege will be forfeited by any student who fails to abide by the terms of school district policies or otherwise engages in misuse of the device so as to violate the law or any other school or district rule. In addition to those conduct rules set forth elsewhere, the following actions are strictly prohibited and may result in disciplinary action:

- Accessing and/or viewing an Internet site that is otherwise blocked to students at school
- Sending an email, text message or other communication that harasses, intimidates, threatens, bullies, or discriminates against another individual
- Taking, sending, downloading or uploading harassing, threatening, or inappropriate photographs of anyone
- Using a cell phone/smartphone or camera to take photos in a restroom, dressing room, locker room, or other accommodations and locations to take a photo or video of any person who has requested that you not do so
- Using a camera or other recording device to record or capture the contents of tests, assessments, homework, or classwork without the express prior permission of the instructor
- Hacking or intentionally obtaining, accessing, or modifying files, passwords, or data belonging to others

- No student may use a cellular phone or portable electronic device in a manner, or at a time, that interferes with or is disruptive of other student's instructional time or classroom instruction.

Students will comply with district policies and with administrative and staff member directives regarding use. Students are required to turn cell phones and other portable electronic devices over to ARCTIC personnel when requested. Students who refuse to do so are subject to disciplinary action.

A cellular phone or portable electronic device that has been confiscated by ARCTIC staff and not turned over to law enforcement will be released/returned to the parent/guardian when no longer necessary for an investigation or disciplinary proceedings. As appropriate, the cellular phone or portable electronic device may be returned directly to the student.

ARCTIC and member school districts assume no responsibility for loss or damage to personal property of students, including cell phones and other portable electronic devices, whether in the possession of students or if confiscated by ARCTIC personnel pursuant to applicable policies and procedures.

Wireless Internet Access

Wireless internet is available in some areas. For access, wireless devices must be registered on the network. See an ARCTIC staff member for information about how to access the network. There are limitations to student internet use of the network.

Searches

The contents of a cell phone/smartphone, camera, or other portable electronic devices may be searched by ARCTIC staff to determine ownership, to identify emergency contacts, or upon reasonable suspicion that a school district rule or the law has been violated. Refer to specific school district policies for further guidance.

Theft

If there is suspicion of theft, ARCTIC is authorized to follow school district protocols to investigate. The ARCTIC Governing Board is committed to maintaining an environment that is safe and conducive to student learning, including the safety of personal and program property. To support this, the Regional School Boards recognize that incidents may require the search of students, student property, or any program-provided furniture by school officials. ARCTIC faculty are entitled to seize any such property for further investigation.

Tobacco, Alcohol, Drugs and Vape Products.

ARCTIC prohibits use, possession, sale, or distribution of any Tobacco, Alcohol, Drugs and Vape Products. These rules apply in all ARCTIC-owned or ARCTIC-operated spaces, including:

- Buildings and classrooms
- Vehicles and transportation
- Housing facilities
- Off-campus sites and partnered program locations

Consequences:

Any student found using tobacco, drugs, alcohol or vaping while participating in ARCTIC:

- Will be sent home immediately
- Will not be eligible for readmission for the remainder of the school year
- Will have the violation reported to their site principal and superintendent

The student's home district will follow its established protocol and develop a plan of action.

Reentry Recommendation

Before a student is considered for future participation, ARCTIC recommends completion of an appropriate intervention or support program.

[Comprehensive Drug Education and Intervention Lessons]

<https://med.stanford.edu/halpern-felsher-reach-lab/preventions-interventions/Safety-First.html#lessons>

Tobacco products:

ARCTIC does not allow the use or possession of any tobacco products. Forms of tobacco include but are not limited to cigarettes, cigars, e-cigarettes, vapes, nicotine gum or supplements, and chewing tobacco. The Alaska School Activities Association (ASAA) considers possession and use of such as a TAD violation, see "ASAA TAD Violation."

Alcohol:

Students are not permitted to possess and/or use alcohol. ASAA considers possession and use of such as a TAD violation, see "ASAA TAD Violation."

Drugs or drug paraphernalia:

Students are not permitted to possess and/or use drugs and/or drug paraphernalia. ASAA considers possession and use of such as a TAD violation, see "ASAA TAD Violation."

Vape Products:

Students are not permitted to possess or use vaping products. The Alaska School Activities Association (ASAA) considers possession or use of these products a TAD violation; please refer to the ASAA TAD Violation guidelines for more information.

- ASAA TAD Violations

All ARCTIC activities are school-sponsored, and any TAD violation that occurs during an ARCTIC course will be reported to ASAA in accordance with the school district's policy.

For the full ASAA TAD policy, please visit:

<https://playforkeepsalaska.org/wp-content/uploads/play-for-keeps-policy.pdf>

Bullying/Harassment

A bully can be described as a blustering, browbeating person, especially one who is habitually cruel, insulting, or threatening to others who are weaker, smaller, or in some way vulnerable. Types of bullying encompass (but are not limited to) physical, verbal, social/relational, and cyberbullying.

Harassment is the discriminatory act of bullying where the uninvited and unwelcome verbal/nonverbal or physical conduct creates an unpleasant or hostile situation, and emotional and/or physical hurt.

ARCTIC does not tolerate bullying and/or harassment of any type. Conduct that constitutes bullying and/or harassment is prohibited and may result in alternative placement, suspension, or reporting to law enforcement.

Weapons, Firearms, Knives

Unauthorized use or possession of weapons, firearms, knives, or any object intentionally used as a weapon that poses danger to self or others, is not allowed. Possessing a weapon may result in law enforcement and/or School District action.

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Emergency Drills

Periodically, ARCTIC or its affiliate organizations may practice fire drills, earthquake drills, and other drills and/or procedures. During these drills, students are to remain quiet, and orderly, and follow staff directions, as during any emergency situation. Students who pull the fire alarm or call-in false alarms will receive appropriate consequences from the school administration and may be required to pay the relative fine(s).

Unsuccessful Session Completion or Extracurricular Participation

By applying to ARCTIC, students and parents/guardians agree that students stay for the duration of the respective session. Special circumstances for early departure will be addressed by the ARCTIC director.

If a student goes home before the end of a session for an unexcused reason, up to and including disciplinary action or a family's choice to bring their child home early, the student may not be eligible for re-acceptance or consideration for the remainder of the school year.

Section 3: ARCTIC Student Health

Emergency

In case of a medical emergency, the student is required to immediately notify a staff member. An ARCTIC staff member will assess the urgency of the matter and make decisions regarding the situation. ARCTIC's staff will bring student(s) to the Hospital in the area of the intensive if the situation requires it. If a staff member is not available, the student must call 911. The student is also required to inform ARCTIC staff of the situation as soon as possible. For poison emergencies, call 1-800-222-1222.

Note: Medical costs associated with medical appointments or care needs are the responsibility of the student's parent/guardian.

When Students Should See the ARCTIC Staff

- BLOOD - Anything with excessive bleeding.
- BONES/BREAKS - Immediate injuries that could be broken bone or dislocation. Leave the students where they are if they can't get up on their own or if there is an obvious deformity.
- BURNS - Burns from heat sources that may blister, any burn to the face, ears, neck, or genitals. If possible, FLUSH THE BURN WITH COOL WATER for 15 minutes.
- BRAIN – Injuries or impact to the head/face/neck must be evaluated by medical personnel.
- “BURNING UP” - Suspected fever.
- “BARF”/BOWELS – Vomit or diarrhea.
- BREATHING – Any difficulty with breathing.
- “BONAFIDE” – Any health concern of chronic condition needing medication, assessment, or care (asthma, diabetes, allergy, seizures, and loss of tooth). Students requiring short-term care management or direct care as per a medical directive will have the relevant required information shared with the program staff.

Suggestions:

- Headaches – Drink water, a minimum of 12 oz water, eat a snack (if possible); put your head down for 10-15 minutes. W.O.W – Water, Oxygen, Wait.
- Bowels/Vomiting – Go to the bathroom. Drink water and eat a light snack as tolerated. Wait 15 minutes to see if the pain eases after drinking water and using the bathroom. Notify the program staff if pain persists.

- Burning Up – Students should hydrate; if wearing multiple layers of clothing, remove layers. Dehydration can cause temperature to rise.
- Sore Throat – Drink water or warm tea, water for 15 minutes to see if the pain eases. Consider trying a cough drop. If persistent sore throat pain management is accompanied by fever, chills, or difficulty swallowing, notify the program staff.

Medications

All prescription and non-prescription (over the counter) medications must be given to the ARCTIC staff upon arrival. Incoming students need to have medical authorization to distribute medication forms completed and signed by the guardian/parents. The program staff will dispense the student's medications as prescribed and document medication compliance.

At NO time are students allowed to possess over-the-counter medications such as, but not limited to Nyquil, Benadryl, Tylenol, Advil, Aleve, Ibuprofen, Sudafed, Mucinex, Melatonin, or any other prescription or over-the-counter medications. Medications that students are allowed to possess are lubricating eye drops, albuterol inhalers (with documentation) skin creams, or ointments. Any other exceptions are to be cleared by the program administrator, and parent/guardian.

Over-the-counter medications will be provided by ARCTIC staff such as, but limited to Tylenol, Ibuprofen (Advil or Motrin), cough drops, Midol, Benadryl, Tums or Pepcid, Pepto Bismol, Dayquil Cold & Flu, Alka-Seltzer Cold & Cough, and Hydrocortisone Cream. Medications given to the staff upon arrival to school will be returned to the student upon departure.

Suicidal Ideations and Self-Harm

ARCTIC staff are required to report any acts of suicidal ideation and/or self-harm to the following:

- ARCTIC Program Director.
- Legal parent/guardian.
- Medical professionals if medical attention is necessary.

Students engaging in acts of suicidal ideation and/or self-harm while at ARCTIC will be promptly reported to the appropriate school district for intervention, dismissal from class, or transfer of the student back to the guardian based on the individual circumstances.

Social and Emotional Considerations

All ARCTIC staff are dedicated to helping students. School district counselors are specifically trained to help students in circumstances such as suicide and/or self-harm, conflict resolution, ways to reduce stress, anxiety, depression, tobacco/marijuana addiction, and healthy relationships. The Community Health Providers can provide additional support for individualized counseling for students per recommendation by the school district counselor.

Mandatory Reporting

ARCTIC staff members are Mandatory Reporters.

State law (A.S. 47.17.020) requires that persons who are mandatory reporters who, in the performance of their occupational duties have reasonable cause to suspect that a child has suffered harm as a result of child abuse or neglect, shall immediately report the harm.

If ARCTIC staff have reasonable cause to suspect that a child has suffered harm as a result of abuse or neglect, they must immediately (as soon as reasonably possible - no later than 24 hours) report the information to the nearest Office of Children's Services and local police department. ARCTIC staff may notify program Director of any concern of child abuse or neglect with an enrolled ARCTIC student.

Delta Greely (DGSD)	PO Box 527, Delta Junction, AK 99737	
Michael Lee	Superintendent	mlee@dgsd.us
Alaska gateway (AGSD)	PO Box 226, 1313.5 Alaska Highway Tok, AK 99780	
Patrick Mayer	Superintendent	pmayer@agsd.us
Copper River (CRSD)	1976 Aurora Drive PO Box 108 Glennallen AK 99588	
Theresa Laville	Superintendent	tlaville@crsd.us
ARCTIC	PO Box 527, Delta Junction, AK 99737	
Jerry Jones	Director	jjones@dgsd.us
Jenny York	CTE Career Guide	jyork@agsd.us