

PLEASE FILL OUT ENTIRE ORDER FORM TO PREVENT YOUR ORDER FROM BEING DELAYED, THANK YOU !!!

Panel Order Form	Superior Blinds Manufacture, Inc. 12155 Magnolia Ave. Bldg. #14 951-358-0793 / FAX 951-358-0830 orders@superiorblindsmsg.com or estimates@superiorblindsmsg.com	page _____ of _____ TODAY'S DATE: _____ DUE DATE: _____ INVOICE # _____	Office use only
ACCOUNT NAME:			
SIDEMARK:			
MUST CHECK ONE: Order ☐ Estimate ☐	Friendly Reminder: If your account is 2-3 days late on 15 or 30-day terms, your next order might be on COD or on hold until the account is current, which may cause delays. Thank you for your understanding.	CHECK ONE: Will Call ☐ Deliver ☐ Shipped ☐	

Line	Qty.	Room	Width	Height	Fabric		MOUNT	Ceiling Mount	Stack Side	Control	Qty. of Panels	Type of Valance	Valance Color
					Pattern	Color							
1							IB / OB ☐ ☐			C / W ☐ ☐			
2							IB / OB ☐ ☐			C / W ☐ ☐			
3							IB / OB ☐ ☐			C / W ☐ ☐			
4							IB / OB ☐ ☐			C / W ☐ ☐			
5							IB / OB ☐ ☐			C / W ☐ ☐			
6							IB / OB ☐ ☐			C / W ☐ ☐			
7							IB / OB ☐ ☐			C / W ☐ ☐			
8							IB / OB ☐ ☐			C / W ☐ ☐			
9							IB / OB ☐ ☐			C / W ☐ ☐			
10							IB / OB ☐ ☐			C / W ☐ ☐			

SPECIAL INSTRUCTIONS:

How to Save & Email this New PDF file with your customers order

1. Make sure to **"Save As"** the New PDF Order to your **Device**.
2. Look onto the **PDF** your just created, **Click onto:**
Orders@SuperiorBlindsmsg.com or **Estimates@superiorblindsmsg.com**
3. **ATTACH** This Newly Saved PDF Order to the Email.
4. **Add SideMark** to The Email **Subject Line**.
5. Send This Email To: **Orders@SuperiorBlindsmsg.com** or **Estimates@superiorblindsmsg.com**
6. **You are Done. Thank you**

TERMS & CONDITIONS:

A. **COLORS:** Please be aware that, as per Industry Standards, dye lot difference may exist from roll to roll.

B. **CANCELLATIONS:** Once production has begun, merchandise cannot be canceled.

C. **DELIVERY:** Seller has given buyer seller's best estimate of delivery time.
 Factory production schedules may change without notice. Delivery time is an estimate.

D. **DEDUCTIONS:** Panel Track:
 Ceiling Mount: 1" Only on Width No deduction on height.
 Outside Mounted: No deductions or additions on width & height.

NOTES: Qty. Of Panels: If panel track is One Way , Left or Right, specify 2, 3, 4, or 5 Panels
 - If panel track is Center Open, specify 2, 4, 6, or 8 Panels

Approved by: _____ **Submission Date:** _____