

Student Welfare, Supervision and Safe Practice Policy

The Vocational Day School

Policy Statement

The Vocational Day School is committed to ensuring the safety, wellbeing, and dignity of all students. This policy outlines expectations for supervision, safe practice, physical contact, and the overall welfare of pupils within our provision.

Supervision and Ratios

We ensure appropriate supervision at all times. Staffing levels are risk-assessed based on age, ability, and activity. Younger children and higher-risk activities require increased supervision. Staff remain present and attentive at all times.

1:1 Tuition and Supervision

Where one-to-one tuition is required:

- Sessions must take place in visible or open environments
- Doors should remain open where appropriate
- Parents/carers are informed
- No unauthorised private sessions are permitted
- Staff must follow safeguarding procedures at all times

Physical Contact Guidance

Physical contact may be necessary for teaching purposes such as correcting technique. Staff will:

- Always explain the reason for contact
- Seek verbal consent where appropriate
- Use minimal and appropriate contact
- Avoid any contact that may be misinterpreted
- Maintain professional boundaries at all times

Health, Injury and Body Image

We promote a safe and healthy approach to dance training:

- Students are encouraged to work within their physical limits
- Staff monitor for signs of injury or fatigue
- Language used by staff promotes positive body image

- No student is pressured into unsafe practices
- Injury reporting procedures are followed

First Aid Provision

We ensure appropriate first aid provision:

- Qualified first aiders are present
- First aid kits are accessible
- All accidents are recorded
- Parents/carers are informed of any injury where appropriate

Emergency Procedures

In addition to fire procedures, staff are trained to respond to emergencies including injury or incidents requiring immediate action. Emergency contacts and procedures are clearly communicated.

Anti-Bullying

We maintain a zero-tolerance approach to bullying:

- All concerns are taken seriously
- Incidents are recorded and addressed promptly
- Students are supported appropriately
- A respectful and inclusive environment is promoted

Staff Conduct and Qualifications

All staff are expected to uphold professional standards. Staff are suitably qualified and experienced for their roles, and ongoing training is encouraged to maintain high standards of delivery and safety.

Curriculum and Pupil Needs

Our provision is designed to meet the needs of all pupils. Activities are structured, progressive, and inclusive, ensuring that all students can participate safely and confidently.

Next scheduled review: 1st April 2027