

LATE OR PARTIAL RENT PAYMENT POLICY, WARNING AND NOTIFICATION

Date_____

To....._____

Address....._____

City, St, Zip.._____

Dear Resident.

According to our records, you have not been paying your full rent according to the due date which is _____ (insert date).

While we may have accepted these late or partial payments in the past, this letter shall serve as notification that in the event you do not pay in full according to the stated due date on your lease, you may be subject to receiving a Statutory Three Day Notice, we may opt to refuse your late or partial rent as allowed by law and we may file an eviction at ANY time thereafter. In the event we file an eviction, we may not stop the eviction or if we decide to do so, you will incur additional attorneys, fee, late fees and costs.

It is imperative that you pay your rent according to the lease terms from this point on.

Please feel free to contact us should you have any questions.

Very truly yours _____

Name of apartment community, management company etc.

Form provided to owner or agent by:

LAW OFFICES OF

HEIST, WEISSE & WOLK, P.A.