

Field Rep Site Visit KPI Sheet

Basic Information

Date: 4-24-26

Rep Name: _____

Location Name: ParkView apartments

Location Address: _____

Visit Type: (~~Routine~~ / ~~Follow-up~~ / Issue Response / Audit)

Operational KPIs

Overall Site Condition (1-5):

3

Service Quality (1-5):

1

Vendor/Tech Performance (1-5):

3

Client Feedback (1-5):

Complaints/Issues:

Cannot get an invoice!

Maintenance & Repairs

General Repairs: (1-5) n/a

Lawn Care / Landscaping (1-5)

3

Snow/Ice (if applicable):

N/A

Photos & Documentation

Photos Taken (Yes/No): Yes

Number of Photos: _____

Key Issues Captured: N/A

Summary Scores

Overall Site Score: _____

Maintenance Score: _____

Service Quality Score: _____

Rep Comments

General Observations: _____

Recommendations: _____

Follow-up Required (Yes/No): _____

Manager Review

Site Rep: Amber Kye

Reviewed By: _____

Comments:

Need Miracis!

