

Field Rep Site Visit KPI Sheet

Basic Information

Date: 5-6-24

Rep Name: Joe W.

Location Name: COSTCO - Winchester

Location Address: 3775 Hacks-Cross Rd.

Visit Type: (Routine / Follow-up) Issue Response / Audit)

Operational KPIs

Overall Site Condition (1-5):

5

Service Quality (1-5):

5

Vendor/Tech Performance (1-5):

3

Client Feedback (1-5):

5

Complaints/Issues:

Request - Irrigation Activated
Lot Sweeper - flying through
Parking lot w/o Trash pick-up.

Maintenance & Repairs

General Repairs: (1-5) 5

Lawn Care / Landscaping (1-5)

3

Snow/Ice (if applicable):

N/A

Photos & Documentation

Photos Taken (Yes/No):

Number of Photos: _____

Key Issues Captured: N/A

Summary Scores

Overall Site Score: _____

Maintenance Score: _____

Service Quality Score: _____

Rep Comments

General Observations: _____

Recommendations: Improve Communication.

Follow-up Required (☒ Yes ☐ No): _____

Manager Review

Site Rep: [Signature]

Reviewed By: [Signature]

Comments:

