

Interview Success

Show professionalism, curiosity and the ability to work with others.

1 Context	WHY THIS MATTERS An interview is a conversation. The employer is assessing your skills, motivation, communication and likely fit with the team.	A SIMPLE PATHWAY → Arrive early → Listen carefully → Answer with examples → Ask your questions → Close professionally → Follow up	KEY TAKEAWAYS ■ Listen carefully before answering. ■ Use examples, not just claims. ■ Be honest if you do not know something. ■ Thank the interviewer and send a brief follow-up note.
2 Insight	EMPLOYER INSIGHT Interviewers do not expect perfection. They expect preparation, honesty and a genuine willingness to learn.		TOP TIP Focus on evidence. Employers respond to clear examples of what you did, what you learned and what changed because of your contribution.
3 Action	WHAT TO DO ✓ Make eye contact and speak clearly. ✓ Use STAR when answering behavioural questions. ✓ Ask thoughtful questions about the role and team. ✓ Send a brief thank-you note after the interview.	WHAT TO AVOID ■ Interrupting the interviewer. ■ Checking your phone during the interview. ■ Speaking negatively about others. ■ Rambling without answering the actual question.	QUICK CHECKLIST ■ Arrived or logged in early ■ Examples used in answers ■ Questions asked ■ Thank-you note sent ■ Notes captured after
REFLECTION What went well? What would you improve? What question do you wish you had answered better?			
YOUHIVE TIP	After the interview, capture your notes while they are fresh — what you said, what landed, and what to improve next time.		