



TUAZAMA TOMORROW'S LEADERS

JUNIOR TULA

STUDENT & PARENT HANDBOOK

Mentorship • Summer Camp • After-School Education | Ages 4–18

Today's Campers, Tomorrow's Leaders

Dr. Tuazama Cultural Center for Community Empowerment

6422 Dickens Avenue, Philadelphia, PA 19142

www.tula.digital | admin@tula.education | (484) 254-4159

Licensed by the Pennsylvania Department of Health

2026 – 2027

Semper Mane Disciplinatus — Always Remain Disciplined

1. WELCOME, FAMILIES

Dear Parents, Guardians, and Young Leaders,

Welcome to Junior TULA — the Tuazama Tomorrow's Leaders Mentorship, Summer Camp, and After-School Education program. Junior TULA exists because every child deserves a safe place, a caring mentor, and a big vision for their future. Here your child will learn, play, pray, serve, and lead. Our motto, Semper Mane Disciplinatus — Always Remain Disciplined — is taught to our youngest campers as a way of life: show up, do your best, respect others, and never give up.

This handbook explains how our program works and what we expect from students and families. Please read it together with your child and keep it for reference.

In service to our children,

Dr. Owen Kanwen Johnson Tuazama, DSL

Founder & CEO, TULA Digital and In-Person Education | Tuazama Tomorrow's Leaders

1B. OUR FOUNDER



Dr. Owen Kanwen Johnson Tuazama, DSL

Founder, Tuazama Tomorrow's Leaders

Junior TULA was founded by Dr. Owen Kanwen Johnson Tuazama. Born in Liberia and raised in the United States, he created Tuazama Tomorrow's Leaders so that every child in our community would have a safe place, a caring mentor, and a big vision for their future — regardless of what their family can afford.

Dr. Tuazama serves as President of the Tuazama Universal Charitable Foundation (TUCAF), which houses Junior TULA alongside TULA Digital Education, Tuazama Hearts for Humanity, the Chief Tuazama Legacy Awards, and the Dr. Tuazama Cultural Center for Community Empowerment.

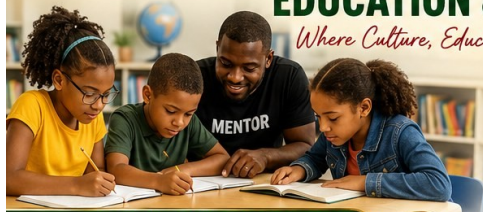
Educate. Empower. Elevate.



DR. TUAZAMA CULTURAL CENTER
FOR COMMUNITY EMPOWERMENT

AFTER-SCHOOL EDUCATION & MENTORSHIP
Where Culture, Education, and Excellence Meet!

LICENSED BY THE DEPARTMENT OF HEALTH

EMPOWERING YOUNG MINDS. BUILDING STRONG FUTURES.

WEEKDAY AFTER-SCHOOL HOURS TILL 7 PM
✓ Help with Homework & Mentorship

SATURDAYS
Sporting Activities: Soccer, Football, Basketball & More!
Plus Play Center with Bouncers and More!

AGES 5-12
\$30 PER WEEK
\$25 TO REGISTER A KID

AGES 13-18
\$40 PER WEEK
\$25 TO REGISTER A KID

WE OFFER PICKUP AND DROP-OFF FOR AN EXTRA \$40 PER WEEK

6422 DICKENS AVE
PHILADELPHIA, PA 19142

484-254-4159

WWW.TULA.DIGITAL

EDUCATE | EMPOWER | INSPIRE *Investing in Today... Building Leaders for Tomorrow!*

Where Culture, Education, and Excellence Meet!
Investing in Today... Building Leaders for Tomorrow!

2. ABOUT JUNIOR TULA

2.1 Mission

To mentor and educate children and teens ages 4–18 in leadership, character, faith-friendly values, STEM and digital skills, and community service — in a safe, structured, and joyful environment.

2.2 Our Programs

PROGRAM	WHO	WHEN	WHAT
Mentorship	Ages 4–18	Year-round	Small-group and one-on-one mentoring in leadership, character, goal-setting, and life skills.
Summer Camp	Ages 4–15	8 weeks, June–August	Full-day camp with academics, STEM, arts, sports, field trips, and a closing Legacy Showcase & Awards.
After-School Education	Ages 5–18	School year, weekday afternoons until 7:00 PM	Homework help and mentorship, reading and math enrichment, digital skills, and supervised recreation.
Saturday Sports & Play	Ages 5–18	Saturdays during the school year	Soccer, football, basketball and more, plus the play center with bouncers.

2.3 Age Groups

GROUP	AGES	FOCUS
Little Eagles	4–7	Play-based learning, early literacy and numeracy, kindness, sharing, and routines.
Junior Eagles	8–12	Reading and math enrichment, teamwork, introductory STEM and coding, public speaking.
Senior Eagles	13–18	Leadership projects, advanced STEM, digital citizenship, career exploration, peer mentoring of younger children.

For after-school billing purposes, children are grouped as ages 5–12 and ages 13–18 (see Section 3.3).

2.4 The Four Learning Pillars

- Leadership & Character — discipline, integrity, responsibility, and service.
- STEM & Digital Skills — science, technology, coding basics, and safe use of the internet.
- Arts, Sports & Creativity — music, drama, visual arts, soccer, volleyball, and more.
- Academic Enrichment — reading, writing, and math aligned to school-year needs.

2.5 Special Focus Areas

Junior TULA gives special attention to violence prevention, conflict de-escalation, bullying prevention, and drug and substance-abuse awareness, delivered in age-appropriate ways by trained mentors.

3. DAILY OPERATIONS

3.1 Location

All programs operate at the Dr. Tuazama Cultural Center for Community Empowerment, 6422 Dickens Avenue, Philadelphia, PA 19142.

3.2 Hours, Drop-Off & Pick-Up

Summer Camp	Doors open 9:00 AM. Drop-off windows at 10:00 AM, 11:00 AM, and 12:00 noon. No campers accepted after noon. Pick-up by the posted closing time.
After-School	Weekdays from school dismissal until 7:00 PM. Homework help and mentorship throughout.
Saturdays	Sporting activities — soccer, football, basketball and more — plus the play center with bouncers. Times are posted each term.
Mentorship	As scheduled with your child's mentor.
Late Pick-Up	Please call if you are running late. Repeated late pick-up may result in a late fee or removal from the program.
Authorized Pick-Up	Children are released only to adults listed on the registration form who present photo ID. Changes must be made in writing by the parent/guardian.

3.3 Fees

Junior TULA is a community-service program made possible by TUCAF. Modest fees offset meals, snacks, supplies, staffing, and trips.

AFTER-SCHOOL EDUCATION & MENTORSHIP

FEE	AGES 5-12	AGES 13-18
Registration (one-time, per child)	\$25	\$25
Program Fee (weekly)	\$30 per week	\$40 per week
Pick-Up & Drop-Off (optional, weekly)	\$40 per week	\$40 per week

SUMMER CAMP

Summer camp fees are published each season and are listed on the registration form. The camp T-shirt is \$25, purchased once at registration. Optional same-day bus trips carry a separate fee.

PAYMENT RULES

- Fees are due on arrival, weekly, with no exceptions.
- Fees cover the full week whether or not the child attends every day.
- A family that does not pay or attend may lose its spot to a family on the waiting list.
- Mentorship-only participation carries no weekly fee.

3.4 Meals & Snacks

Camp and after-school students receive a daily snack and, at camp, lunch (for example hot dogs, eggs, chips, Tastykakes, water, juice). Please list all food allergies on the registration form. Families may send a packed lunch.

3.5 What to Bring

- ✓ Camp T-shirt (\$25, purchased once at registration) — worn on trip days.
- ✓ Comfortable clothes and closed-toe shoes for play.
- ✓ Refillable water bottle labeled with the child's name.
- ✓ Any medication in its original container with a signed medication form.
- ✓ Homework and school folder (after-school).

Please leave at home: toys, electronics, valuables, and money beyond what is needed for an announced activity.

3.6 Field Trips & Transportation

Optional same-day bus trips are offered during camp. A signed permission slip and trip fee are required for each child.

Junior TULA offers optional pick-up and drop-off for after-school students at \$40 per week, arranged in advance through the site coordinator. Families who do not enroll in this service are responsible for their own drop-off and pick-up.

3.7 Communication with Parents

- Announcements are sent by text, WhatsApp, and email — keep your contact information current.
- Questions about your child go to the site coordinator, not to individual mentors during program hours.
- Concerns are welcome in writing at admin@tula.education.

4. HEALTH & SAFETY

- Junior TULA is licensed by the Pennsylvania Department of Health and follows all applicable child-safety regulations.
- All staff and mentors complete required background clearances (PA Child Abuse History, PA State Police, and FBI fingerprinting) and mandated-reporter training.
- A sick child (fever, vomiting, contagious illness) must stay home and may return when symptom-free for 24 hours.
- Medication is given only with a signed parent authorization form and is kept by staff.
- In an emergency, staff call 911 first, then the parent/guardian and emergency contacts.
- Staff are mandated reporters and will report suspected abuse or neglect as required by law.
- Children are never left unsupervised; bathroom and transition procedures follow a two-adult rule wherever possible.

5. STUDENT CODE OF CONDUCT

5.1 The Eagle Code — every student agrees to:

- ✓ Respect myself, my mentors, and my friends.
- ✓ Use kind words and keep my hands and feet to myself.
- ✓ Listen and follow directions the first time.
- ✓ Try my best and finish what I start.
- ✓ Take care of the center and our materials.
- ✓ Tell a mentor when something is wrong.

5.2 Not Allowed

- Fighting, hitting, threats, or bullying (including online).
- Disrespectful, profane, or hateful language.
- Leaving the group or the building without permission.
- Weapons, tobacco, vaping, alcohol, or drugs of any kind.
- Damaging property or stealing.

5.3 Discipline Steps

Junior TULA uses positive, restorative discipline. Steps are age-appropriate and documented:

1. Reminder and redirection by the mentor.

2. Reflection time and a conversation about a better choice.
3. Parent notified by phone or at pick-up; behavior plan agreed.
4. Parent meeting with the site coordinator.
5. Suspension or removal from the program. Fighting, weapons, or drugs may result in immediate removal.

5.4 Devices

Phones and tablets stay in backpacks during program hours except when a mentor directs their use for a lesson. Junior TULA is not responsible for lost or damaged devices.

6. PARENT & GUARDIAN RESPONSIBILITIES

- ✓ Complete all registration, medical, and emergency forms before the first day.
- ✓ Pay the one-time \$25 registration fee per child and the weekly program fee on arrival (\$30 for ages 5–12; \$40 for ages 13–18).
- ✓ Bring your child on time and pick up on time.
- ✓ Keep contact information and authorized pick-up list current.
- ✓ Inform staff of allergies, medical needs, custody arrangements, or anything affecting your child's safety.
- ✓ Support the Eagle Code at home and partner with mentors on behavior plans.
- ✓ Attend the opening ceremony, family events, and the closing Legacy Showcase & Awards when possible.

7. RECOGNITION & CELEBRATION

Junior TULA celebrates growth. Students earn Eagle points for attendance, kindness, leadership, and academic effort. Each camp season closes with the Legacy Showcase & Awards, where students present projects and receive certificates and awards in front of their families. Outstanding young leaders may be recognized at the annual Chief Tuazama Legacy Awards.

8. PHOTOS, PRIVACY & RECORDS

Photos and videos may be taken during activities for program records, the TULA Student Gallery, and community promotion. Parents may opt out on the registration form. Student records are kept confidential and shared only with the parent/guardian, program staff, and authorities as required by law.

9. CONTACT

Program Site	6422 Dickens Avenue, Philadelphia, PA 19142
Phone	(484) 254-4159
Email	admin@tula.education

Website	www.tula.digital — Tuazama Tomorrow Leaders page
Office Hours	Monday & Wednesday 10:00 AM – 2:00 PM; Tuesday & Thursday 10:00 AM – 8:00 PM; Friday 10:00 AM – 2:00 PM; Saturday 12:00 PM – 5:00 PM; Sunday closed

10. ACKNOWLEDGMENT

We have read the Junior TULA Student & Parent Handbook together. We understand the program rules, fee policy, pick-up policy, and the Eagle Code, and we agree to follow them.

Student Name (print)

Student Signature (age 8+)

Date

Parent / Guardian Name (print)

Parent / Guardian Signature

Date

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