

Niagara Region Public Health

Special Event Set Up Guidance Document for Personal Service Settings

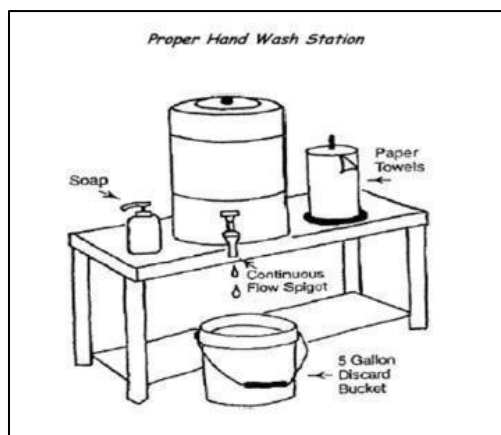
Please review the following information prior to your temporary event. Listed below are the minimum standards required for Personal Service Settings in Niagara Region to reduce the risk of infection.

Please note: Some of the information may not be relevant to you, depending on your services provided.

Hand Hygiene

Depending on the services provided, a hand washing station may be required:

- A hand washing station is to include:
 - A supply of potable water
 - Liquid soap in a dispenser
 - Single use paper towels
 - A container to catch wastewater
 - A wastewater disposal site to be provided (grey water)



Alcohol-based hand rub: Regardless of service provided, alcohol-based hand rub (ABHR) must be available within reach of each station. Where a hand washing station is required, alcohol-based hand rub (ABHR) must also be on-site and accessible.

- ABHR is to contain 70 – 90% alcohol, within its expiry and have an NPN number listed.

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General requirements:

- A garbage receptacle
- Surfaces, including flooring, must be tight fitting, non-absorbent and readily cleanable
- Adequate lighting for both indoors or outdoors
- Clean covered containers used to store clean implements / equipment and are labelled CLEAN
- Clean covered containers used to store used implements / equipment and are labelled DIRTY
- Appropriate disinfectant (service specific) - refer to the chart below

Additional Requirements (service specific):

- A sharps container
- If using pre-packaged, pre-sterilized implements, the colour indicator must be visible on the packaging and originate from an approved supplier
- Surgical gloves must be provided for invasive procedures
- Covers are needed for cords and handheld devices, such as tattoo machines, micropigmentation etc.

Recording Keeping

- All required records as per Ontario Regulation 136/18 are to be maintained.

Reprocessing

If cleaning and disinfecting is to be done on-site at the event:

A separate reprocessing area (that is not the hand washing station) is to be set-up, and include:

- A supply of potable water
- Being away from the service area by at least one metre
- A detergent used for cleaning equipment
- Sufficient counter space to clean & dry equipment
- A sink large enough to clean the largest piece of equipment
- A container to catch waste water
 - Waste water must be disposed of in a sanitary manner in an approved location

* Public washroom sinks are not an acceptable alternative for cleaning dirty instruments.

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Cleaning, Disinfection and Sterilization of Instruments

Classification	Item	Procedure
Critical	Any item used for an invasive procedure (intended to penetrate the skin).	Thorough cleaning followed by sterilization is required. Needles must be single use, pre-packaged, and pre-sterilized.
Semi-critical	Items that may accidentally penetrate skin body surfaces and/or come into contact with blood or body fluid.	Thorough cleaning followed by high or intermediate level disinfection is required. Some examples include: tweezers, ear piercing gun (with disposable cartridge), and manicuring instruments.
Non-critical	Items that come in contact but do not penetrate intact skin or those that do not ordinarily touch the skin. These items do not contact blood or body fluids.	Thorough cleaning followed by low level disinfection is required. Examples include: chairs / work tables.

For more information, please contact:
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