

Present: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.
Also present to observe: Thomas Clapper, Free Press Standard.

IN THE MATTER OF
PLEDGE OF ALLEGIANCE

 9:00 AM
Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE

 9:00 AM
Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present.

IN THE MATTER OF
RECORDINGS OF PROCEEDINGS

 9:01 AM
Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF
MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Monday, Monday, May 5, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.
 9:01 AM

IN THE MATTER OF
EXPENSES

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Sherri Lewis, Eligibility Supervisor Lorrie Cline, Eligibility Supervisor Alex Logan, Eligibility Supervisor	JFS	Tuscarawas County Consult	New Philadelphia, OH	05/22/25	\$50.00
Patricia Oyer, Recorder	Recorder	Summer Conference CE	Canton, OH	06/10/25-06/13/25	\$500.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.
 9:01 AM

IN THE MATTER OF
APPROPRIATION(S)

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
10000	Contractual Services EMA	10000-21550-53300	\$99.55

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Chrisopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.
 9:01 AM

IN THE MATTER OF
APPROPRIATION AMENDMENT(S)

Motion: to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
20400	Public Assistance – Public Assistance Fund	20400-51320-56205	Small Tools and Minor Equipment – Public Assistance Fund	20400-51320-54440	\$65,000.00
20400	Reimbursements to CS50 Fund – Public Assistance Fund – Social	20400-51321-58000	Small Tools and Minor Equipment – Public Assistance Fund	20400-51320-54440	\$40,000.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.
 9:01 AM

IN THE MATTER OF
PAYMENT OF BILLS

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.
 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:
COUNTY: Ohio Child Support Professionals, \$150.00; Guess Motors Inc, \$153.95.
DJFS: None.
Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.
 9:02 AM

IN THE MATTER OF
PALMER ENERGY
ELECTRIC CONTRACT

 9:02 AM
Bob Snavelly, Palmer Energy Consultant appeared before the Board to provide an update on the Electric Refresh RFP Results for the County Commissioners Association of Ohio Service Corporation (CCAOSC) Electric Supply Purchasing Group. Mr. Snavelly provided each of the Commissioners with a copy of the results and discussed each item. Discussion was held on supply and demand imbalance issues.

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
TREE REMOVAL

 9:22 AM
Ed Eick, Buildings and Grounds Superintendent appeared before the Board to provide quotes received for tree removal at the courthouse annex building.

Motion: to accept the quote from Smitty’s Tree Service, LLC for tree removal at the courthouse annex building in the amount of \$12,000.00, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.
 9:28 AM

IN THE MATTER OF
TRANSIT
PURCHASE ORDERS

Motion: to allow Carroll County Transit to increase maximum amount of blanket purchase orders to eliminate having more than one purchase order to reduce time and paper, specifically for line 21107-51505-54440 from \$5,000.00 to \$15,000.00, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.
 9:32 AM

IN THE MATTER OF
MONTHLY REPORT – APRIL
CHILD SUPPORT ENFORCEMENT AGENCY

 9:32 AM
Commissioner Leggett advised the office of the Prosecuting Attorney filed his report for April 2025 for the Carroll County Child Support Enforcement Agency. There was a total of 1,031 open, active cases. A copy is on file in the Commissioners’ Office.

IN THE MATTER OF
PROSECUTOR OPINION
SUBGRANT AGREEMENT

Motion: to send the agreement between SAVE22 and the Board of Commissioners of Carroll County, Ohio for the Appalachian Community Grant Program to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:33 AM

IN THE MATTER OF
LANDFILL
CIVIL AND ENVIRONMENTAL CONSULTANTS – CHANGE ORDER

Motion: to approve the change order with Civil and Environmental Consultants, Inc. (CEC), which increases the contract amount by \$7,100.00; the purpose of the change order is to allow CEC to prepare a variance for Alternative Sampling Frequency and to complete the NPDES Permit Renewal, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:33 AM

IN THE MATTER OF
OHIO REGIONAL DEVELOPMENT CORPORATION
RESOLUTION 2025-17

Motion: to adopt Resolution 2025-17 authorizing the Commissioners to enter into a contract with Ohio Regional Development Corporation for Administration Services for PY2025 Community Housing Impact and Preservation (CHIP) Program, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:34 AM

RESOLUTION #2025-17

AUTHORIZING THE COMMISSIONERS TO ENTER INTO A CONTRACT WITH OHIO REGIONAL DEVELOPMENT CORPORATION FOR ADMINISTRATION SERVICES FOR PY 2025 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM

AND

AUTHORIZING ORDC TO SUBMIT THE PY 2025 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM APPLICATION WITH THE STATE OF OHIO ON BEHALF OF CARROLL COUNTY

Mr. Wirkner made the motion to adopt the following:

WHEREAS, Carroll County, hereinafter the “Grantee”, is applying for PY 2025 Community Housing Impact and Preservation Program (CHIP) funding from the State of Ohio, Department of Development, Office of Community Enhancements (OCE) in the amount of \$400,000 for the purpose of addressing local housing needs; and

WHEREAS, OCD Policy 15-02, 2 CFR 200.320 authorizes the Grantee to hire an administrative consultant, on its behalf, and those services are detailed in this contract for administrative services; and

WHEREAS, Ohio Regional Development Corporation, hereinafter the “Consultant”, is an Ohio non- profit Corporation engaged in community and economic development, planning and housing, and located in the City of Coshocton, Ohio; and

WHEREAS, Grantee and Consultant understand this agreement is contingent on PY 2025 CHIP funding from the State of Ohio, Department of Development, Office of Community Enhancements (OCE);

WHEREAS, this agreement is in effect until the CHIP funds are expended and the funded activities are complete and closed out.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Carroll County, Ohio:

Section 1: The Carroll County Commissioners authorize the execution of an Agreement for the PY-2025 Community Housing Impact and Preservation (CHIP) Program for Administration and Implementation Services with the Ohio Regional Development Corporation (ORDC). However, the agreement is only enforceable upon funding of the PY 2025 CHIP, therefore contingent upon funding from the State of Ohio, Department of Development, Office of Community Enhancements (OCE). ORDC is to work with and at the direction of the Carroll County Commissioners in order to assure that all services, information and documentation required by said Agreements, HUD, the State of Ohio and/or CHIP guidelines are provided.

Section 2: That Carroll County hereby approves and authorizes Ohio Regional Development Corporation, to submit a PY-2025 Community Housing Impact and Preservation (CHIP) Program Application with the State of Ohio, Department of

Development, Office of Community Enhancements (OCE), on behalf of Carroll County and to provide all information and documentation required in said Application submission. Carroll County is the Grantee, and accepts responsibility for and authority over the entire CHIP Program Grant.

Section 3: Carroll County authorizes Ohio Regional Development Corporation to execute the HOME written agreement on their behalf for the CHIP projects, or any other necessary documents for CHIP projects.

This resolution also authorizes the president and/or vice president of the board of commissioners to sign any and all documentation related to the execution of said contract/agreement.

Mr. Modranski seconded the above motion and the roll being called upon its adoption, the vote resulted as follows:

	AYE	NAY
<u>/s/ Donald E. Leggett II</u>	<u>Yes</u>	<u> </u>
<u>/s/ Christopher R. Modranski</u>	<u>Yes</u>	<u> </u>
<u>/s/ Robert E. Wirkner</u>	<u>Yes</u>	<u> </u>

BOARD OF COMMISSIONERS
CARROLL COUNTY, OHIO

/s/ Eva N. Johnson
Clerk

IN THE MATTER OF
MEETINGS

 9:35 AM
Commissioner Wirkner advised he has a Board of Governors meeting this evening.

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING

 9:35 AM
Commissioner Leggett provided Commissioner Modranski and Commissioner Wirkner with a copy of an updated contract from Stitle Construction from the contractors meeting on Tuesday.

IN THE MATTER OF
EXECUTIVE SESSION

Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider the employment of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:35 AM

Board members reconvened with no action taken at  9:52 AM.

Motion: to come out of executive session, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:52 AM

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:52 AM

PREPARED BY:

/s/ Eva N. Johnson
Eva N. Johnson, Clerk

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Donald E. Leggett II
Donald E. Leggett, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Donald E. Leggett II
Donald E. Leggett II, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President

/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner