

Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Free Press Standard.

IN THE MATTER OF
PLEDGE OF ALLEGIANCE

 9:00 AM

Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE

 9:00 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

IN THE MATTER OF
RECORDINGS OF PROCEEDINGS

 9:00 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF
MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Monday, March 2, 2026 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM

IN THE MATTER OF
EXPENSES

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Roy Ford, Director of Environmental Services	CCES	RCAP BPA Boot Camp & Administrator Training	Walnut Creek, OH	4/8/26	\$55.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:01 AM

IN THE MATTER OF
APPROPRIATION(S)

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
	Transfer Out –		
20945	Commissioners – Brownfield Remediation Grant	20945-11001-59200	\$23,182.36
	Professional and Technical Services – Moody Avenue Annex		
10000		10000-11026-53340	\$23,182.36
	Leesville Improvement PY24 CDBG		
20947		20947-11600-55025	\$45,204.39
	Administration –		
20945	Commissioners – Brownfield Remediation Grant	20945-11001-56001	\$35,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM

IN THE MATTER OF
TRANSFER OF FUNDS

Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
10000	20945-11001-59200	10000-00100-49800	\$23,182.36
20993	20993-51646-53300	20030-51310-49800	\$540.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:01 AM

IN THE MATTER OF
PAYMENT OF BILLS

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:
COUNTY: C&J Noble Construction, \$2,052.00; Ohio Regional Dev Corp, \$1,000.00; Damschroder Roofing Inc, \$3,983.40; Charles E Harris & Associates, \$700.00; NextGen Communications Inc, \$17,017.55.
DJFS: Burlington Coat Factory, \$734.46.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF
MONTHLY REPORT – FEBRUARY 2026
DOG POUND

 9:02 AM

Commissioner Modranski advised that Merle Long, Dog Warden filed his report for the month of February 2026 showing 9 dogs impounded, 4 adopted out, 4 redeemed, 0 euthanized, 3 citation(s) for no license, 8 citation(s) for running at large, and 0 citations for rabies quarantine violation. Commissioner Modranski advised that Warden Long could not attend today’s meeting due to a training, so he asked Commissioner Modranski to read the monthly report. Commissioner Wirkner asked how many citations were issued for rabies quarantine violation. Commissioner Modranski advised zero.

IN THE MATTER OF
MONTHLY REPORT – FEBRUARY 2026
RECORDER’S OFFICE

 9:03 AM

Commissioner Modranski advised that Recorder Patricia Oyer filed her report through February 2026 indicating 781 documents for the month of February. A copy is on file in the Commissioners’ office.

IN THE MATTER OF
MONTHLY REPORT – FEBRUARY 2026
SHERIFF’S OFFICE

 9:03 AM

Commissioner Modranski advised that Sheriff Calvin Graham filed his report for the month of February 2026 showing 1,724 meals served and 175 washes complete. A copy is on file in the Commissioners’ office.

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
GENERAL TRADES

 9:03 AM

Commissioner Modranski advised that this change order is for a decrease, which is good. Commissioner Leggett advised that it is nice to get money back.

Motion: to approve change order #15 decreasing the amount of the contract by \$60,431.00, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:04 AM

IN THE MATTER OF
WORK ORDER
EAST TOWNSHIP

Motion: to approve a blanket work order for East Township for permacoat mix, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:04 AM

IN THE MATTER OF
RUMA
CARDINAL GAS SERVICES LLC

Motion: to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and Cardinal Gas Services, LLC to commence use of 2.60 miles of CR 54 (Canyon Rd SE) for the purpose of ingress to and egress from the Putnam Well Connect Repair Project, for traffic necessary for the purpose of construction, and completion operations of the Putnam Well Connect Repair Project, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:05 AM

IN THE MATTER OF
SPECIAL HAULING PERMIT
IRISH CREEK LOGGING LLC

Motion: to approve a special hauling permit to Irish Creek Logging, LLC for hauling over Cashmere Road (CR 58) in Perry Township; a \$25,000.00 bond has been provided as required by Brian J. Wise, Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:06 AM

IN THE MATTER OF
SPECIAL HAULING PERMIT
DENOON LUMBER COMPANY, LLC

Motion: to approve a special hauling permit to Denoon Lumber Company, LLC for hauling over April Road (CR 13) in Fox Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:06 AM

IN THE MATTER OF
COMMISSIONERS’ MEETING LIVESTREAM

  9:06 AM

Commissioner Modranski advised that it has been brought to the Boards’ attention that the livestream was muted. Commissioner Modranski discussed what has been approved so far. Commissioner Modranski advised everything that has been discussed will be documented in the minutes, which will be available on the Commissioners’ website or by email once the Clerks have a chance to type the minutes.

IN THE MATTER OF
TEMPORARY RECESS

 9:07 AM

Commissioner Leggett advised that he needs a temporary recess while the Board waits for Ed Eick, Buildings and Grounds Superintendent.

Motion: to temporarily recess until 9:20 a.m., **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

Board members reconvened at  9:20 AM .

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING

 9:20 AM

Ed Eick, Buildings and Grounds Superintendent appeared before the Board to discuss the utilization of the old pool area. Mr. Eick advised that while removing the ceiling tile in the pool area, it was discovered that the duct work for the heating and cooling system in that area has never been insulated. Since that area will be heated and cooled at some point, it is necessary to get insulation on the duct work. Mr. Eick advised that he has received a quote from Crown Heating & Cooling. Mr. Eick explained the process he has went through with Crown Heating & Cooling. Mr. Eick advised that the quote he received is for a total of \$14,000.00, which includes complete insulation on all of the existing duct work in the pool area. Commissioner Leggett advised that in order to get the new ceiling and lights installed, which the Board has already purchased and has had for some time, the duct work must be insulated. Commissioner Leggett explained what will happen if the duct work does not get insulated. Commissioner Modranski advised that is what happened with the old ceiling in that area. Commissioner Wirkner asked if the material is already on hand for the floor space in the pool area. Commissioner Leggett advised yes, the storage units are in the garage at the annex building. Commissioner Modranski asked if that room will be used for storage of county documents. Commissioner Leggett advised yes. Commissioner Wirkner advised

the county pays to rent storage facilities that are elsewhere and asked if the storage units at the annex building will eliminate that need. Commissioner Leggett advised yes.

Motion: to approve the quote from Crown Heating & Cooling in the amount of \$14,000.00 for complete insulation on all of the existing duct work in the pool area at the courthouse annex building, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:24 AM

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING

 9:24 AM

Ed Eick, Buildings and Grounds Superintendent appeared before the Board to advise that last week he met with the departments that will be moving to the annex building to discuss what they need completed prior to them moving. Mr. Eick advised that he provided Commissioner Leggett with a checklist of items that the maintenance team needs to finish, which were not included in the project. Mr. Eick discussed the items on the checklist.

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
OPEN HOUSE

 9:27 AM

Commissioner Leggett advised that there will be an open house at the annex building on March 19, 2026, from 2:00 p.m. to 6:00 p.m. Commissioner Modranski advised that there will be a ribbon cutting ceremony at 2:00 p.m. Those attending are asked to meet near the Board of Elections office area, as that is where there is the most open space. Commissioner Modranski advised that from 2:30 p.m. to 6:00 p.m. will be the guided tour for the open house. There will be special guests invited as well. Commissioner Leggett advised that it is very important for the public to come and see what was accomplished in the building. Commissioner Leggett advised that moving departments to the annex building gives the Board the opportunity to get rid of three buildings. Commissioner Leggett discussed the benefits the move will create for maintenance. Commissioner Leggett advised this will be a good day for the public to come and ask questions. Commissioner Wirkner advised that there will be more offices moving to the building during phase II and asked if the signs are able to be expanded to include those offices. Commissioner Modranski asked Commissioner Wirkner if he is asking about the signs by the road. Commissioner Wirkner advised yes. Commissioner Modranski advised yes, there are empty spots on the sign for more offices. Ed Eick, Buildings and Grounds Superintendent advised since it was already known that Ohio State University (OSU) Extension would be moving to the building, their name has already been added to the sign. Commissioner Modranski advised that the event center also has a spot on the sign. Mr. Eick advised that there are additional spaces on the sign that can have names added. Commissioner Wirkner advised that the Coroner and the Public Safety Answering Point (PSAP) will also be moving to the annex building. Commissioner Modranski advised that the Board hopes to see everyone at the event. Commissioner Modranski advised that Mr. Eick will get the building as pretty as he can by then. Mr. Eick advised that his custodians will be working the prior weekend to make sure everything is all cleaned up. Mr. Eick spoke more about the cleanliness of the building. Commissioner Wirkner advised that it is important for the public to know that until the owner occupancy permit was issued, offices could not begin to move furniture in. Commissioner Wirkner advised that there was no authorized traffic in the building, other than the construction workers.

IN THE MATTER OF
BUILDINGS AND GROUNDS

  9:30 AM

Commissioner Leggett thanked Ed Eick, Buildings and Grounds Superintendent and the maintenance crew for their help with the annex building. Commissioner Leggett advised that the Board has good employees.

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
EMERGENCY MANAGEMENT AGENCY

  9:30 AM

Commissioner Wirkner advised that the Emergency Management Agency (EMA) has been moving into the annex building ever since the Board received the owner occupancy permit. Commissioner Wirkner advised that the EMA is beginning to set up the Emergency Operations Center (EOC).

IN THE MATTER OF
LOCAL EMERGENCY PLANNING COMMITTEE
TIER II REPORTING

 9:31 AM

Commissioner Wirkner advised that since the last Commissioners’ meeting where he discussed the number of delinquent Tier II reporters, the number has now come down to three. Commissioners Wirkner explained that one of the three delinquent reporters is habitually delinquent and has been fined in the past, and the Local Emergency Planning Committee (LEPC) is fully prepared to fine them again. Commissioner Wirkner advised those who are delinquent in getting their Tier II reporting done need to get it done or they will be facing a fine.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
OIL AND GAS**



9:31 AM

Commissioner Wirkner advised that when he spoke with the Emergency Management Agency (EMA) this morning, they informed him that in the next 30 days there will be three operating oil and gas rigs in Carroll County.

**IN THE MATTER OF
COURTHOUSE ANNEX BUILDING**

 9:32

9:32 AM

Commissioner Modranski advised that he has been working with a company called BSHM Architecture for the phase II design at the annex building. Commissioner Modranski advised that a portion of the design costs will be paid from a grant that the Board received from the state. Commissioner Modranski outlined key points in the proposal. Commissioner Modranski advised that BSHM Architecture is estimating anywhere between 1 and 1.5 million dollars for phase II. The cost estimate from BSHM Architecture will be used to apply for a large portion of the funds needed to finish the project through the capital allocation grant, and applications are due this week. Commissioner Modranski advised that this is a fee proposal of 7%.

Motion: to allow President Christopher R. Modranski to sign an agreement with BSHM Architecture for the phase II design of the courthouse annex building, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:33

9:33 AM

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:34

9:34 AM

PREPARED BY:

/s/ Eva N. Johnson

Eva N. Johnson, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ *Melissa N. Schaar*

Melissa N. Schaar, Clerk

/s/ Christopher R. Modranski

Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski

Christopher R. Modranski, President

/s/ Robert E. Wirkner

Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II

Donald E. Leggett II, Commissioner