

Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Free Press Standard.

IN THE MATTER OF
PLEDGE OF ALLEGIANCE

 9:01 AM
Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE

 9:02 AM
Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present.

IN THE MATTER OF
RECORDINGS OF PROCEEDINGS

 9:02 AM
Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF
MINUTES

 9:02 AM
Commissioner Wirkner asked if the Board could receive the prior meeting minutes to sign in a timely manner. Eva N. Johnson, Assistant Clerk II advised yes.

Motion: to approve the summary of the minutes from the regular meeting of Thursday, May 7, 2026, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF
EXPENSES

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Rodney Wendell, Operator/Lab Tech John Fiscus, Operator I Tyler Underwood, Foreman	CCES	LB Water	Canton, OH	05/15/26	\$0.00
Rodney Wendell, Operator/Lab Tech John Fiscus, Operator I Stacy Taylor, Office Administrator	CCES	RCAP Field Day	Scio, OH	06/03/26	\$0.00
Roy Ford, Director Stacy Taylor, Office Administrator	CCES	RCAP	New Phila, OH	06/30/26	\$0.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:03 AM

IN THE MATTER OF
APPROPRIATION(S)

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20470	Equipment	20470-51330-54440	\$6,200.00
20470	Non-Food Supplies	20470-51330-54407	\$20,000.00
20470	Contract Med Serv	20470-51330-53355	\$600.00
20470	Contract Repairs	20470-51330-53430	\$1,000.00

	Transfer Out – ARC Power Broadband Grant – Commissioners		
20727		20727-11001-59200	\$60,545.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:03 AM

IN THE MATTER OF
APPROPRIATION AMENDMENT(S)

Motion: to approve the following appropriation amendment(s):

FROM			TO		
FUND	NAME	CODE	NAME	CODE	AMOUNT
	Liability Insurance – Commissioners – Bonds/Insurance		Health Insurance - Commissioners - Bonds/Insurance		
10000		10000-11260-51104		10000-11260-51100	\$1,137.30
	Small Tools & Minor Equipment		Salaries – Juv Ct		
10000		10000-12140-54440		10000-12140-50020	\$2,707.00
	Small Tools & Minor Equipment		PERS – Juv Ct		
10000		10000-12140-54440		10000-12140-51070	\$380.00
	Small Tools & Minor Equipment		WC – Juv Ct		
10000		10000-12140-54440		10000-12140-51080	\$26.00
	Small Tools & Minor Equipment		MM – Juv Ct		
10000		10000-12140-54440		10000-12140-51090	\$40.00
	Small Tools & Minor Equipment		Salaries – Juv Probation		
10000		10000-12140-54440		10000-12141-50020	\$7,950.00
	Small Tools & Minor Equipment		PERS – Juv Probation		
10000		10000-12140-54440		10000-12141-51070	\$1,114.00
	Small Tools & Minor Equipment		WC – Juv Probation		
10000		10000-12140-54440		10000-12141-51080	\$75.00
	Small Tools & Minor Equipment		MM – Juv Probation		
10000		10000-12140-54440		10000-12141-51090	\$116.00
	Transfer In – General Fund Revenues		Renovations – Moody Ave Annex		
10000		10000-00100-49800		10000-11026-53395	\$60,545.00
	Contracts – Repair		Small Tools & Minor Equipment		
20000		20000-21300-53430		20000-21300-54440	\$1,000.00
	Supplies & Materials		Small Tools & Minor Equipment		
20000		20000-21300-54401		20000-21300-54440	\$500.00
	Supplies & Materials		Small Tools & Minor Equipment		
20000		20000-21300-54403		20000-21300-54440	\$500.00
	Permanent Improvements		Small Tools & Minor Equipment		
20000		20000-21300-55055		20000-21300-54440	\$2,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:03 AM

IN THE MATTER OF
TRANSFER OF FUNDS

Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
10000	20727-11001-59200	10000-00100-49800	\$60,545.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:03 AM

IN THE MATTER OF
PAYMENT OF BILLS

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:03 AM

IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:
COUNTY: Westfield Insurance PMT Processing, \$175.00; Myers Tin Shop & Fabrication LLC, \$375.00; County Treasurers Association of Ohio, \$150.00.
DJFS: Carroll County Transit, \$1,087.02.
Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:04 AM

IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN

 9:04 AM
Merle Long, Dog Warden, filed his report for the week of May 3, 2026 to May 9, 2026 showing 2 dogs impounded, 4 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, 0 citation(s) for failure to physically restrain dog, 0 citations for committing a vicious dog act, 0 citations for committing a dangerous dog act, and 0 citations for committing a nuisance dog act.

IN THE MATTER OF
MONTHLY REPORT – APRIL 2026
CHILD SUPPORT ENFORCEMENT AGENCY

 9:04 AM
Commissioner Modranski advised the office of the Prosecuting Attorney filed his report for April 2026 for the Carroll County Child Support Enforcement Agency. There was a total of 989 open, active cases. A copy is on file in the Commissioners’ office.

IN THE MATTER OF
CLERKS REPORT

 9:05 AM
Melissa N. Schaar, Clerk appeared before the Board to advise that there are several job openings around the county. Carroll County Soil and Water is accepting applications for an Agronomic / Natural Resource Technician; the County Engineer is accepting applications for a Night Watchman and a Tax Map Office Assistant; the Friendship Center is accepting applications for a Senior Meal Coordinator; and Transit is accepting applications for part time Drivers. All of the job postings have been pinned to the top of the Commissioners Facebook page. In addition to these job postings, Ohiomeansjobs Carroll County has shared a Weekly Job Posting that has a long list of local jobs and jobs in surrounding areas, as well as some upcoming Indeed online training classes for job seekers. These posts have also been shared to the Commissioners’ Facebook page.

IN THE MATTER OF
CLERKS REPORT

 9:05 AM
Melissa N. Schaar, Clerk appeared before the Board to advise that the Board of Elections will be holding the Official Canvass to certify the May 2026 Primary Special Elections results on May 13, 2026 at 9:00 a.m. The canvass will be held in the current Board of Elections office here in the Courthouse and is open to the public. The canvass is a meeting held to ensure that every valid vote cast is included in the election results. This information has been shared to the Commissioners’ Facebook page.

IN THE MATTER OF
BUILDINGS & GROUNDS
COURTHOUSE STORAGE WATER TANK

 9:06 AM
Commissioner Leggett advised there is a storage water tank in the boiler room of the courthouse that needs replaced. Standard Plumbing & Heating came to look at the tank and discovered that the bladder of the storage tank, which creates pressure for the water, will no longer hold air. Commissioner Leggett advised that the storage tank feeds a hot water tank, which is causing a leak. Standard Plumbing & Heating believes since the storage tank is bad, it is causing too much pressure in the hot water tank, which is creating the leak in the boiler room. Commissioner Leggett advised a new storage tank is \$1,190.00. Commissioner Leggett advised he hopes that replacing the storage tank will take care of the issue with the hot water tank because it will cost a lot more to replace a hot water tank.

Motion: to approve the quote received from Standard Plumbing & Heating Co. of Canton, Ohio for a new storage tank in the amount of \$1,190.00; this quote includes the replacement tank and the work to be done, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:07 AM

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING

 9:08 AM

Commissioner Leggett advised that the Board has already approved the air conditioning work to be done and the windows to be replaced in the new Ohio State University (OSU) Extension office. The ceilings and walls have already been prepped. Commissioner Leggett advised that the flooring still needs to be done in all the offices and the hallway. Commissioner Leggett advised the Maintenance department has received two quotes, and reached out to a company in Dover, Ohio for a quote but did not receive a call back. Commissioner Leggett advised one quote is from Georgia Carpet of Carrollton, Ohio for \$23,963.58, and the second quote is from Country Carpets and Flooring of Minerva, Ohio for \$22,094.00. These quotes are for carpet in the offices and laminate flooring in the hallway. Commissioner Leggett advised that all of the other work for the OSU Extension office has been approved so they can get moved in, which will relieve the County of paying \$15,000.00 a year in rent. Commissioner Leggett advised there may be internet wiring that needs done, but this will get them prepped to move. Commissioner Modranski asked if the quote includes installation. Commissioner Leggett advised yes. Commissioner Modranski asked if the flooring will be similar or match what is in the rest of the building. Commissioner Leggett advised that the flooring will match what is in the rest of the building.

Motion: to approve the quote received from Country Carpets and Flooring of Minerva, Ohio for carpet and laminate flooring to be installed at the courthouse annex building in the amount of \$22,094.00, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:10 AM

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING

 9:10 AM

Commissioner Leggett advised that the handicap accessible ramp has been installed at the new Board of Elections office at the annex building. Commissioner Leggett advised that he saw the ramp as he was driving by and believes it was finished last Friday but is going to go over after the meeting and make sure that it is done.

IN THE MATTER OF
LEPC EXERCISE

 9:10 AM

Commissioner Wirkner advised that the Local Emergency Planning Committee (LEPC) had their live exercise this past weekend. On behalf of the Commissioners’ office, Commissioner Wirkner thanked everyone that participated in the exercise. Commissioner Wirkner advised that Tom Cottis, Emergency Management Agency (EMA) Director and Dustin Lucas, EMA Deputy Director will be attending this Thursday’s Commissioners’ meeting to discuss how the exercise went. The purpose of these exercises is to identify issues that can be improved and how to be more efficient. Commissioner Wirkner advised that he was stationed in the Emergency Operations Center (EOC) during the exercise and it was as good as it has ever been.

IN THE MATTER OF
QUICK ACTION PLAN

 9:12 AM

Commissioner Wirkner advised that the quick action plans for the county were developed in 2017. Commissioner Wirkner advised that the quick action plan covers fire, weather, bombs, suspicious packages, active shooters, and evacuation plans. Commissioner Wirkner advised that there is a cybersecurity meeting this Thursday, and he would like to discuss adding a page to the quick action plan for cybersecurity threats. The quick action plan will be updated for both the courthouse and the annex building. Commissioner Wirkner advised that when the quick action plan is updated and the additional page is ready to be added, there will be a solid backing placed on the quick action plan booklets to make them sturdier than the current ones. Tom Cottis, Emergency Management Agency (EMA) Director and Dustin Lucas, EMA Deputy Director have been working with Commissioner Wirkner on updating the quick action plan.

IN THE MATTER OF
MEETINGS

 9:14 AM

Commissioner Wirkner advised that he will be attending an Airport Authority Board meeting this evening.

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:14 AM

PREPARED BY:

/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President

/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner