

Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:02 AM

Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:03 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:03 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, June 8, 2026 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20000	Other Expenses	20000-21300-56090	Supplies & Materials	20000-21300-54403	\$1,500.00
20000	Contracts Repair	20000-21300-53430	Supplies & Materials	20000-21300-54403	\$500.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

 9:04 AM

Commissioner Wirkner advised that some of the bills consist of public assistance items. Commissioner Wirkner encouraged public assistance employees to take advantage of Carroll County businesses whenever possible. There are some cases where local business can't provide the service, but whenever possible, Carroll County businesses should be used and supported.

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

 9:04 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: McMaster-Carr Supply Co, \$142.50; Carroll County Treasurer, \$1,023.00; American Electric Power, \$218.03; and American Electric Power, \$229.07.
DJFS: Redemption, Inc., \$267.68; and Once Upon A Child, \$350.00.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:05 AM

IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN

 9:05 AM

Merle Long, Dog Warden filed his report for the week of May 31, 2026 to June 6, 2026 showing 2 dogs impounded, 0 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for failure to restrain dog.

IN THE MATTER OF
MONTHLY REPORT – APRIL 2026
SHERIFF’S OFFICE

 9:05 AM

Commissioner Modranski advised that Sheriff Calvin Graham filed his report for the month of April 2026 showing 1,319 meals served and 137 washes completed. A copy is on file in the Commissioners’ office.

IN THE MATTER OF
MONTHLY REPORT – MAY 2026, CORRECTED
SHERIFF’S OFFICE

 9:05 AM

Commissioner Modranski advised that Sheriff Calvin Graham filed a corrected report for the month of May 2026 showing 1,043 meals served and 119 washes completed. A copy is on file in the Commissioners’ office.

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
AEP AGREEMENT

Motion: to approve a Contribution-In-Aid-of-Construction Agreement with AEP Ohio for installation of a pole, underground cable, and a 3-phase transformer at the Moody Avenue Annex building, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:06 AM

IN THE MATTER OF
PY2025 COMMUNITY DEVELOPMENT BLOCK GRANT
ENVIRONMENTAL REVIEW CERTIFICATION

Motion: to authorize the Board President to sign the Environmental Review Documentation and Certification Form for the program year 2025 Community Development Block Grant (CDBG) grant, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:06 AM

IN THE MATTER OF
CLERK’S REPORT

 9:07 AM

April D. Mayle, Assistant Clerk I appeared before the Board to share tips with viewers on how to prevent tick and mosquito bites. Some good tips include wearing light-colored clothing, long sleeves and socks, using insect repellent, emptying items outdoors with standing water, such as flowerpots or tires, and avoiding brushy and wooded areas with tall grass and dead leaf piles. Ms. Mayle advised that residents should always check themselves and their pets after going outdoors.

IN THE MATTER OF
CAPITAL BUDGET FUNDING
CARROLL COUNTY DOG PARK

 9:07 AM

Lynda Wickline, Economic Development Director appeared before the Board to announce that the county has been awarded \$63,000.00 from the state capital budget bill for a dog park to be located 2185 Kensington Road, behind the Carroll County Dog Pound. Ms. Wickline advised that this should enhance adoptions at the pound by having increased traffic and dog lovers nearby. The park plans include two shelters that will sit on concrete pads, two separate fenced in areas: one for small dogs and one for large dogs, there will be two Americans with Disability Act (ADA) sidewalks and ADA compliant sidewalks connecting to both shelters. Ms. Wickline advised that she has also applied for an Ohio Department of Natural Resources (ODNR) grant that she is waiting to hear about. Commissioner Wirkner advised that he knew the bill had passed the senate, so now it has passed the house? Ms. Wickline advised that is correct.

IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
QUICK ACTION PLAN

 9:09 AM

Commissioner Wirkner advised that Emergency Management Agency (EMA) Director Tom Cottis has been working to improve the Quick Action Plan flip charts. They are working on a mockup now which will have rigid backing and each page is an applique. If a page needs changed, you spray the page and the applique will come off and then put the new page in. Commissioner Wirkner advised that there has been discussion about a sticker to recap the important highlights of the cybersecurity page. Ideas are being discussed of how to affix the sticker to computers or workstations.

IN THE MATTER OF
EXECUTIVE SESSION

Motion: to enter into Executive Session for ORC 121.22 G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:11 AM

The Board reconvened with no action taken at  9:48 AM

Motion: to return from executive session, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:48 AM

IN THE MATTER OF
BUILDINGS AND GROUNDS
RESIGNATION

Motion: to accept the resignation of Christopher Rutledge, Maintenance Technician I effective June 10, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:48 AM

IN THE MATTER OF
BUILDINGS AND GROUNDS
JOB POSTING

Motion: to advertise for a Maintenance Tech I with applications/resumes due July 1, 2026 by 3:00 p.m. in the Commissioners’ office, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:48 AM

IN THE MATTER OF
COMMISSIONERS’ OFFICE
ASSISTANT CLERK II

 9:49 AM

Commissioner Modranski advised that interviews were conducted for the Assistant Clerk II position in the Commissioners’ office. Six applicants were chosen for interviews but two dropped out of the race. There were four good applicants, and four good interviews were completed by a committee, and the recommendation to the Board is to offer the position to Kaitlyn Green of Carrollton, Ohio.

Motion: to hire Kaitlyn Green of Carrollton, Ohio at a rate of \$18.00 per hour effective June 29, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:49 AM

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:50 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President

/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner