

**Present:** President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.  
**Also present to observe:** Thomas Clapper, Free Press Standard.

IN THE MATTER OF  
PLEDGE OF ALLEGIANCE

 9:09 AM  
Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE

 9:09 AM  
Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present.

IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS

 9:09 AM  
Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF  
MINUTES

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, May 11, 2026 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.  
 9:10 AM

IN THE MATTER OF  
EXPENSES

**Motion:** to approve the following travel and membership expenses:

| NAME, TITLE                                           | DEPT.    | EVENT                                     | LOCATION        | DATE                      | AMOUNT<br>(not to exceed) |
|-------------------------------------------------------|----------|-------------------------------------------|-----------------|---------------------------|---------------------------|
| Dustin Lucas, Deputy Director                         | EMA      | Exercise Design & Evaluation Training     | Warren, OH      | 06/2-4/26                 | \$100.00                  |
| Dustin Lucas, Deputy Director                         | EMA      | Incident Command / EOC Interface Training | Warren, OH      | 7/7/26                    | \$30.00                   |
| Tom Cottis, Director<br>Dustin Lucas, Deputy Director | EMA      | EMA Fall Conference                       | Columbus, OH    | 9/29-30/26                | \$400.00                  |
| Dustin Lucas, Deputy Director                         | EMA      | Disaster Recovery Training                | Columbus, OH    | REVISED DATE<br>10/6-7/26 | \$150.00                  |
| Jared Akins, Deputy Surveyor                          | Engineer | 2026 Land Records & Surveying Conference  | Westerville, OH | 6/4/266                   | \$300.00                  |

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.  
 9:10 AM

IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)

**Motion:** to approve the following appropriation amendment(s):

| FUND  | FROM                                                        |                   | TO                                         |                   | AMOUNT     |
|-------|-------------------------------------------------------------|-------------------|--------------------------------------------|-------------------|------------|
|       | NAME                                                        | CODE              | NAME                                       | CODE              |            |
| 20420 | Contracts Projects –<br>Engineer – Road                     | 20420-31355-53305 | Small Tools &<br>Minor Equip –<br>Engineer | 20420-31350-54440 | \$8,200.00 |
| 10000 | Liability Insurance -<br>Commissioners –<br>Bonds/Insurance | 10000-11260-51104 | Other<br>Expenses -<br>Commissioners       | 10000-11001-56090 | \$7,500.00 |

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.  
 9:11 AM

IN THE MATTER OF  
APPROPRIATION(S)

**Motion:** to approve the following appropriation(s):

| FUND  | NAME              | CODE                             | AMOUNT      |
|-------|-------------------|----------------------------------|-------------|
| 10000 | 10000-11026-53395 | Renovations – Moody<br>Ave Annex | \$60,454.00 |

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.  
 9:11 AM

IN THE MATTER OF  
PAYMENT OF BILLS

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:11 AM

IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:  
**COUNTY:** Huntington National Bank, \$167.46  
**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:11 AM

IN THE MATTER OF  
SPECIAL HAULING PERMIT  
DENOON LUMBER COMPANY, LLC

**Motion:** to approve a special hauling permit to DeNoon Lumber Company, LLC for hauling over Bay Road (CR 27), Cinder Road (CR 67), and Chase Road (CR 66) in Lee Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:11 AM

IN THE MATTER OF  
RELEASE OF ROAD BOND – EOG RESOURCES  
MORSHEISER WELL PAD / CAIRNS WELL PAD

**Motion:** to release the road bond of EOG Resources, Inc., for a hauling permit approved March 12, 2026 for Avalon Road (CR 20) and Ivory Road (TR 193) for the Morsheiser Pad and the Cairns Pad, as recommended by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:11 AM

IN THE MATTER OF  
APPROPRIATION AMENDMENT(S) - RESCIND

**Motion:** to rescind the motion made by Commissioner Donald E. Leggett II and seconded by Vice President Robert E. Wirkner on Monday, May 11, 2026 to approve the following appropriation amendment:

| FUND  | FROM                                      |                   | TO                                  |                   | AMOUNT      |
|-------|-------------------------------------------|-------------------|-------------------------------------|-------------------|-------------|
|       | NAME                                      | CODE              | NAME                                | CODE              |             |
| 10000 | Transfer In –<br>General Fund<br>Revenues | 10000-00100-49800 | Renovations –<br>Moody Ave<br>Annex | 10000-11026-53395 | \$60,545.00 |

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:13 AM

IN THE MATTER OF  
EMERGENCY MANAGEMENT AGENCY  
LEPC EXERCISE REVIEW

 9:13 AM  
Tom Cottis, Emergency Management Agency (EMA) Director and Dustin Lucas, EMA Deputy Director were present in session to discuss the full-scale Local Emergency Planning Committee (LEPC) exercise that was held at a well pad on Saturday, May 9, 2026. Mr. Cottis advised that he was in the Emergency Operations Center (EOC) and everything went well. The new EOC was a huge plus. Mr. Cottis advised that Mr. Lucas designed the exercise and was present on the scene. Mr. Lucas advised that 17 agencies were

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involved: six local, six county, three state, and two national. Over 70 personnel were involved. The exercise took three hours, although more time was allotted for the exercise. The locations involved were 9-1-1 dispatch, the EOC, the Cactus Road (CR 51) well pad, and Dellroy Fire Department was used as the Aultman hospital. Mr. Lucas extended his thanks to the evaluators from Carroll, Columbiana, Holmes, Portage, Stark, and Tuscarawas counties. There are 12 objectives that have to be met every four years. This event tested all 12 of those objectives. Within the 12 objectives there are five to ten focal points that have to be met. Mr. Lucas advised that they are very confident that they passed all 12 objectives. Mr. Lucas advised that due to that, he is very confident in the capabilities of our local, county and state responders. There was some minor feedback that departments will be able to go back and train on. Mr. Lucas advised that the event was well done by everyone.

IN THE MATTER OF  
COUNTY RISK SHARING AUTHORITY

 9:17 AM

Chris Jones, Account Executive with Wichert Insurance and Alison Redmond, County Risk Sharing Authority (CORSA) Membership Services Manager appeared before the Board to present the 2026 CORSAs Program Update. Mr. Jones thanked the Board for having them and extended his thanks to the Clerks for all of their assistance through the year. Ms. Redmond reviewed the county’s premium contribution which has 5% increase for 2026, compared to a 10% increase for the three years prior. Ms. Redmond commended Carroll County for being the first county to pay their 2026-2027 premium. The county’s total insured value is \$134.6 million for 2026-2027. The cyber coverage and tier structure was discussed, and Ms. Redmond shared information about grants available for cybersecurity related items and for Law Enforcement. A copy of the report is on file in the Commissioners’ office.

IN THE MATTER OF  
PROCLAMATION  
MILITARY APPRECIATION MONTH

 9:35 AM

Commissioner Wirkner read the proclamation.  
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**Motion:** to adopt a Proclamation recognizing May as Military Appreciation Month, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:35 AM

IN THE MATTER OF  
CLERK’S REPORT

 9:37 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Health Department has free community resource boxes set up in several locations in Carroll County. Free items include toothbrush and toothpaste, deodorant, Narcan, soap or shampoo, vitamins, and formula. A list of box locations is on the Health Department’s Facebook page and will also be shared to the Commissioners’ Facebook page.

IN THE MATTER OF  
CLERK’S REPORT

 9:37 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Suburban Garden Club is having a plant and bake sale this Saturday, May 16<sup>th</sup> from 9:00 a.m. to 1:00 p.m. at 1148 Daringer Avenue in Carrollton. The club will be selling beautiful perennials, vegetable plants, and baked goods as well as coneys, hot dogs, and chips. They will also be selling raffle tickets for a concrete directional sculpture.

IN THE MATTER OF  
CLERK’S REPORT

 9:38 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Ohio Power Siting Board announced it will host a local public hearing on May 21, 2026, at 6:00 p.m. at Carrollton Elementary School at 205 Scio Road, SW to gather input on a proposal from Chestnut Run Energy LLC.

IN THE MATTER OF  
COURTHOUSE ANNEX BUILDING

 9:38 AM

Commissioner Leggett advised that Bonfert Glass is installing the Ohio State University – Extension (OSU-E) windows today. The cement pad for the transformer was poured yesterday. Commissioner Wirkner advised that he saw work being done in the coroner’s office and asked when it is anticipated that the office will be ready for the coroner. Commissioner Leggett advised he is not sure of the timing yet.

IN THE MATTER OF  
CYBERSECURITY COMMITTEE

 9:39 AM

Commissioner Wirkner advised that the Carroll County Cybersecurity Committee met yesterday and made plans to utilize the County Risk Sharing Authority’s (CORSAs) cybersecurity grant.

IN THE MATTER OF  
MEETINGS

 9:40 AM

Commissioner Wirkner advised that he has a Regional Transportation Improvement Project (RTIP) meeting tomorrow morning.

IN THE MATTER OF  
AMERICA 250

 9:40 AM

Commissioner Modranski advised that the Carroll County Chamber of Commerce & CVB and the Carroll County Board of Commissioners are working together to create an America 250 Passport of Events for Carroll County. If any local organizations, businesses, or community groups are planning an America 250-themed event and would like to be included in the passport, please email the Chamber & CVB Director at [chelsa@carrollcountyohio.com](mailto:chelsa@carrollcountyohio.com) with the following information: event date, time, location, and event details. Commissioner Wirkner advised that he remembers the 200<sup>th</sup> celebration and there were some licensing issues for homegrown items with the logo. Clerk Melissa Schaar advised that she has a contact email for the America 250 – Ohio commission that can be shared with anyone interested in learning more about using the logo.

IN THE MATTER OF  
EXECUTIVE SESSION

**Motion:** to enter into Executive Session per ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:42 AM

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The Board reconvened with no action taken at  9:56 AM.

IN THE MATTER OF  
ADJOURN

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:56 AM

PREPARED BY:

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski  
Christopher R. Modranski, President

/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II  
Donald E. Leggett II, Commissioner