

Present: President Donald E. Leggett II and Vice President Christopher R. Modranski. **Absent:** Commissioner Robert E. Wirkner.
Also present to observe: Thomas Clapper, Free Press Standard.

IN THE MATTER OF
PLEDGE OF ALLEGIANCE

 9:01 AM

Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE

 9:01 AM

Commissioner Wirkner: Absent; Commissioner Modranski: Present; Commissioner Leggett: Present

IN THE MATTER OF
RECORDINGS OF PROCEEDINGS

 9:02 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF
MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Thursday, October 2, 2025, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF
EXPENSES

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Laurie Cosgrave, CSEA Fiscal	CSEA	Fall 2025 County Operations Information Session	Akron, OH	10/09/25	\$60.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF
APPROPRIATION(S)

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20849	Salaries – Employees EMA Disaster Service Grant	20849-21550-50020	\$12,500.00
20849	PERS – EMA Disaster Service Grant	20849-21550-51070	\$1,600.00
20849	Medicare – EMA Disaster Service Grant	20849-21550-51090	\$200.00
20849	Health Insurance – EMA Disaster Service Grant	20849-21550-51100	\$1,500.00
20945	Administration – Commissioners Brownfield Remediation Grant	20945-11001-56001	\$2,000.00
10000	Professional and Technical Services – Commissioners	10000-11001-53340	\$2,000.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Ruts CG LLC, \$920.00; Schindler Elevator Corporation, \$990.95; Peoples, Vicky, \$133.00;
DJFS: Union Home Mortgage Corp., \$1,097.40.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.
Motion carried on unanimous vote.

 9:03 AM

IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN

 9:03 AM

Merle Long, Dog Warden, filed his report for the week of September 28, 2025 to October 4, 2025 showing 3 dogs impounded, 6 adopted out, 4 redeemed, 0 euthanized, 1 citation(s) for no license, and 1 citation(s) for running at large.

IN THE MATTER OF
MONTHLY REPORT – SEPTEMBER 2025
SHERIFF’S OFFICE

 9:04 AM

Commissioner Leggett advised that Sheriff Calvin Graham filed his report for the month of September 2025 showing 829 meals served and 98 washes complete. A copy of the report is on file in the Commissioners’ office.

IN THE MATTER OF
PROCLAMATION
AGENT ORANGE AWARENESS MONTH

 9:04 AM

Sandra Jones-Babe, Chiyoko Weaver, and Jim Newbold were present in session for the Agent Orange awareness month proclamation. Commissioner Modranski read the proclamation. Each of the attendees spoke about how Agent Orange affected their families in some way. Commissioner Modranski advised that he believes last year was the first year Carroll County has adopted this proclamation. Commissioner Modranski advised that this proclamation has shown him the suffering that has happened and continues to happen to our soldiers and their families. Commissioner Modranski thanked the attendees for coming to the meeting. Commissioner Leggett thanked the servicemen and their families.

Motion: to proclaim October 2025 as Agent Orange Awareness Month in Carroll County, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.
Motion carried on unanimous vote.

 9:08 AM

IN THE MATTER OF
BID OPENING – WATER POLLUTION CONTROL LOAN FUND
PROJECT #2024-03

 9:16 AM

Commissioner Leggett advised that three bids for WPCLF Project #2024-03, installation of one septic system, were received on October 6, 2025 at 9:00 am. The information is as follows:

COMPANY	LOCATION	BID
Streamline Excavating & Supply	Malvern, OH	\$20,751.54
Jon Stewart Excavating, LLC	Cadiz, OH	\$15,000.00
JB Milner Complete Septic Service	Minerva, OH	\$13,500.00

Motion: to table the bids for further review until Thursday, October 9, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:18 AM

IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
AMERICAN TRANSMISSION SYSTEMS, INC.

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. American Transmission Systems, Inc. for a driveway in Washington Township, Cobbler Road (CR 71) for the Holloway Knox TL Phase 2;

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:19 AM

IN THE MATTER OF
PY23 COMMUNITY DEVELOPMENT BLOCK GRANT
DELLROY COMMUNITY CENTER IMPROVEMENT PROJECT

Motion: to approve the Small Purchase Contract Agreement, the Notice of Award, and the Notice to Proceed for the Dellroy Community Center Improvement Project in the amount of \$7,400.00 to clean, seal, and polish the floors, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:20 AM

IN THE MATTER OF
RESOLUTION 2024-25
OPWC AUTHORIZATION

Motion: to approve Resolution 2025-26 authorizing Brian J. Wise, County Engineer to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs and to execute contracts as required, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:20 AM

RESOLUTION #2025-26

AUTHORIZING BRIAN J. WISE, ENGINEER, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, Carroll County is planning to make capital improvements to:

- 2026 Various Road Resurfacing, Phase A
- 2026 Various Road Resurfacing, Phase B
- 2026 Various Road Resurfacing, Phase C
- Arbor Rd., C.R. 14, Bridge Replacement, AUG-C14-0310
- Carnation Rd., C.R. 55, Bridge Deck Replacement, LEE-C55-0779
- Citrus Rd., C.R. 68, Bridge Deck Replacement, BRO-C68-0884
- Imperial Rd., T.R. 180, Bridge Rehabilitation, ROS-T180-2364
- Cutler Rd., T.R. 111, Bridge Deck Replacement, ORA-T111-1651
- Hope Rd., T.R. 177, Bridge Replacement, ROS-T177-1880

WHEREAS, the infrastructure improvement herein above described are considered to be a priority need for the community and are qualified projects under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Carroll County:

Section 1: Brian J. Wise, Engineer, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Donald E. Leggett II, Carroll County Commissioner, is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Modranski moved for the adoption of the preceding Resolution;

Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, absent.

Motion carried on unanimous vote. Resolution adopted this 6th day of October, 2025.

ATTEST:

/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

**BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO**

/s/ Donald E. Leggett II
Donald E. Leggett II, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President

Absent
Robert E. Wirkner, Commissioner

IN THE MATTER OF
COURTHOUSE CLOSURE

 9:21 AM

Commissioner Leggett advised the Courthouse and non-emergency county offices will be closed on Monday, October 13, 2025, in observance of Columbus Day.

IN THE MATTER OF
CLERKS REPORT

 9:21 AM

April D. Mayle, Assistant Clerk I appeared before the Board to remind residents that applications are being accepted for Community Christmas 2025 at the Friendship Center parking lot located at 100 Kensington Road NE on the following dates: October 7, 2025 from 1:00 p.m. to 3:00 p.m., October 9, 2025 from 4:00 p.m. to 6:00 p.m., October 14, 2025 from 1:00 p.m. to 3:00 p.m. and October 16, 2025 from 4:00 p.m. to 6:00 p.m. Please come prepared with all current sizes and wish list for your children to expediate the process. Please stay in your car and someone will come to collect your information. You must have proof of Ohio Medicaid for each child or past 30 days income verification. You must be a Carroll County resident. If you have any questions, contact Tonya at 330-205-6654 or Angie at 330-627-8287.

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING

GENERAL TRADES

 9:22 AM

Commissioner Leggett advised that this change order contains two phases. Commissioner Legget advised that phase 1 is for the electrical on the back side of the building. Commissioner Leggett explained the details of phase 1. Commissioner Leggett advised that phase 2 is for heating, ventilation, and air conditioning (HVAC) upgrades. Commissioner Leggett explained the details of phase 2. Commissioner Leggett advised that phase 1 is a total of \$292,814.00 and phase 2 is a total of \$330,428.00. Commissioner Modranski advised that this change order should take care of all the electrical needs. Commissioner Modranski clarified that no general fund money is being used. Commissioner Modranski advised that the Commissioners are going as far as possible with the money available now and will be finding grant money to finish the rest of the project.

Motion: to approve change order #11 in the amount of \$623,242.00 for the Moody Avenue Renovation Project, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:25 AM

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:25 AM

PREPARED BY:

/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Donald E. Leggett II
Donald E. Leggett, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Donald E. Leggett II
Donald E. Leggett, President
/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President
Absent
Robert E. Wirkner, Commissioner