

Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, February 3, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Christopher R. Modranski, Commissioner	Commissioners	OEMGA Officers meeting	Newcomerstown, OH	2/6/25	\$65.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20420	Small Tools & Minor Equipment – Engineer - Road	20420-31355-54440	\$250,000.00
20915	Transfer Out – Commissioners CDBG CHIP	20915-11600-59200	\$35,385.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
20915	20915-11600-59200	10000-00100-49800	\$35,385.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:
COUNTY: Ruts CG LLC, \$1,800.00; CCAO, \$7,950.00; Axis Forensic Toxicology, Inc., \$415.00; Cintas Corporation, \$535.99; Omnipro Services LLC, \$12,616.50; and Ron Ruegg Automotive Inc., \$7,025.50.
DJFS: Family & Children First Council, \$5,000.00; Nichols to Dimes Inc., \$5,077.35; Hasington, LLC, \$743.00; American Electric Power, \$307.66; R&C Lawncare, \$1,575.00; Morrow County Job & Family Services, \$1,534.20; and Big Brothers Big Sisters of Eastern Ohio, \$21,126.08.
Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:03 AM

IN THE MATTER OF
COUNTY DOG WARDEN
MONTHLY REPORT - JANUARY

 9:03 AM

Merle Long, Deputy Dog Warden appeared before the Board to present the January 2025 report that shows 17 dogs in, 3 dogs adopted to new families, 3 dogs reclaimed by owners, 0 dogs euthanized, 2 citations for no license, and 3 citations for running at large. Commissioner Wirkner commended Deputy Warden Long and Warden Leggett for upping the ante on their appearance. Commissioner Wirkner complimented the shine on Deputy Warden Long’s shoes.

IN THE MATTER OF
CARROLL GOLDEN AGE RETREAT
MONTHLY REPORT - JANUARY

 9:04 AM

Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to provide the January update. Ms. Faulk advised that she has started a CGAR history wall and has photos with no names or dates, some dating back to the 1800’s. If anyone has any knowledge, she would appreciate them reaching out to her at the office. Ms. Faulk thanked the Carroll County Civic Club for their donation of five turkeys. Ms. Faulk advised that CGAR can only take food donations that are in original packaging and have been maintained at the proper temperature. Ms. Faulk thanked Linda Herman for sharing her talents with cards and treats for the staff and residents. The main office will be closed on February 17, 2025 in observance of President’s Day. Ms. Faulk advised that CGAR is accepting in county and out of county admissions, as well as respite care clients. CGAR ended the month with 28 residents: nine males, 19 females and two new admissions. Commissioner Wirkner asked Ms. Faulk to explain the differences between Carroll County residents versus out-of-county residents. Ms. Faulk advised that Carroll County residents can reside at CGAR even if they can’t private pay, as long as CGAR can provide the care. Out of county residents must be able to private pay plus a 10% surcharge. Commissioner Leggett asked if visitors are still allowed to come to CGAR on President’s Day when the office is closed. Ms. Faulk advised that is correct.

IN THE MATTER OF
MONTHLY REPORT – JANUARY
CHILD SUPPORT ENFORCEMENT AGENCY

 9:09 AM

Commissioner Leggett advised the office of the Prosecuting Attorney filed his report for January 2025 for the Carroll County Child Support Enforcement Agency. There was a total of 1,050 open, active cases. A copy is on file in the Commissioners’ Office.

IN THE MATTER OF
CARROLL COUNTY TRANSIT
MONTHLY REPORT - JANUARY

 9:10 AM

Commissioner Leggett advised that Sonja Trbovich, Carroll County Transit Director has filed her report for the month of January 2025. The report shows that 33,418 service miles were driven for a total of 1,675 passenger trips and there were 35 declined rides. There was a 9.75% decrease compared to December 2024 due to bad weather in January. A copy of the report is on file in the Commissioners’ office.

IN THE MATTER OF
CARROLL COUNTY TRANSIT
OPERATING HOURS

 9:11 AM

Commissioner Wirkner asked if there was any more discussion on changing the hours at Carroll County Transit. Commissioner Leggett advised that he has not heard anything, but he will check with Sonja Trbovich, Director.

IN THE MATTER OF
RUMA AGREEMENT – HTF CR WELL CONNECT
CARDINAL GAS SERVICES, LLC

 9:11 AM

Commissioner Leggett advised that the Union Township trustees have signed off on the Road Use Maintenance Agreement.

Motion: to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and Cardinal Gas Services, L.L.C. to commence use of 0.13 miles of TR 408 (Rebel Road) for the purpose of ingress to and egress from the HTF CR Well Connect, for traffic necessary for the purpose of construction and completion operations at the HTF CR Well Connect in Union Township,
Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski
Seconded by Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:11 AM

IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:
1. Cardinal Gas Services, LLC for a driveway on Rebel Rd. (TR 408) in Union Township for the HTF CR Well Connect, TAR #2;
2. Cardinal Gas Services, LLC for a driveway on Rebel Rd. (TR 408) in Union Township for the HTF CR Well Connect, TAR #3
3. Cardinal Gas Services, LLC to install natural gas pipeline via conventional bore for the HTF CR Well Connect, HOP #1;
Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner,
Seconded by Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:13 AM

IN THE MATTER OF
PROSECUTOR’S OPINION

 9:14 AM

Melissa N. Schaar, Clerk advised that the proposal is for the 2025 landfill services as part of the landfill closure plan.

Motion: to send the Proposal for Professional Consulting Services for the Landfill to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski
Seconded by Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:13 AM

IN THE MATTER OF
CLERKS REPORT

 9:14 AM

Eva N. Johnson, Assistant Clerk II appeared before the Board to advise viewers that the Carroll County Board of Developmental Disabilities Office is hiring one full time Services and Support Administrator (SSA) position located at 540 High Street NW, Carrollton, Ohio. You must possess a bachelor’s degree in social work or related field. Ms. Johnson advised the salary range for this position is \$41,691 - \$65,701 along with excellent county benefits, the Ohio Public Employees Retirement System, accrued time off and twelve paid holidays. A drug screen and background check are required. Ms. Johnson advised that anyone interested can send a resume, cover letter and three references to Carroll County Board of Developmental Disabilities, Attention: Amy Swaim, PO Box 429, Carrollton, Ohio 44615 or email to aswaim@carrollcbdd.org by the close of business on February 7, 2025.

IN THE MATTER OF
CLERKS REPORT

 9:16 AM

Eva N. Johnson, Assistant Clerk II appeared before the Board to advise viewers that the Carroll County Engineer’s office is still looking for Highway Workers. Applications for the position may be obtained from the Engineer’s office located at 200 Kensington Road NE, Carrollton, Ohio. Office hours are 7:00 a.m. to 3:30 p.m. Ms. Johnson advised that a valid State of Ohio Commercial Driver’s License (CDL) is a condition of employment for this position. A Class A (with air brake endorsement) is preferred for application but not required. Candidates with a Class B must be able to obtain a Class A (with air brake endorsement) within six months of employment; candidates without a CDL must be able to obtain a Class A (with air brake endorsement) within one year of employment.

IN THE MATTER OF
CARROLL COUNTY HAZARDOUS MATERIAL RESPONSE TEAM
VEHICLE DONATION

 9:16 AM

Commissioner Wirkner advised that the Portage County Commissioners are addressing the donation of the tow vehicle today and Carroll County should be able to take action on Monday. Commissioner Wirkner advised that he has the VIN for the vehicle and Portage County will maintain the insurance until the vehicle reaches Carroll County.

IN THE MATTER OF
EXECUTIVE SESSION

Motion: to enter into executive session per ORC 121.22(G)(1) to consider the discipline of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** President Donald E. Leggett II. Motion carried on unanimous vote.

 9:17 AM

Board members reconvened with no action taken at  9:29 AM

Motion: to return from executive session, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:29 AM

Motion: to allow Commissioner Modranski to further investigate the disciplinary matter and perfect the language needed, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II. Motion carried on unanimous vote.

 9:29 AM

IN THE MATTER OF
APPROPRIATION(S)

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
21204	Contractual Services – Comm – WPCLF FY24	21204-11001-53300	\$65,527.96

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:30 AM

IN THE MATTER OF
COUNTY ANNEX BUILDING

 9:30 AM

Commissioner Leggett advised that the demolition is almost complete, and the walls are starting to go up. Commissioner Modranski advised that the project seems to be on schedule. Commissioner Leggett advised that he feels it may be ahead of schedule. Commissioner Leggett advised that he needs to check with Stitle Construction and make sure that their employees are okay with their pictures being shared on Facebook.

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:32 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Donald E. Leggett II
Donald E. Leggett, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Donald E. Leggett II
Donald E. Leggett, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President

/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner