

**Present:** President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.  
**Also present to observe:** Thomas Clapper, Free Press Standard.

IN THE MATTER OF  
PLEDGE OF ALLEGIANCE

 9:00 AM

Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF  
MINUTES

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, March 30, 2026 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:01 AM

IN THE MATTER OF  
EXPENSES

**Motion:** to approve the following travel and membership expenses:

| NAME, TITLE                           | DEPT.                | EVENT                         | LOCATION    | DATE                    | AMOUNT<br>(not to exceed) |
|---------------------------------------|----------------------|-------------------------------|-------------|-------------------------|---------------------------|
| Commissioner Donald E. Leggett II     | Commissioners        | MCJAS meetings                | Canton, OH  | Retroactive to 03/31/26 | \$35.00                   |
| Commissioner Christopher R. Modranski | Commissioners        | MCJAS meetings                | Canton, OH  | Retroactive to 03/31/26 | \$35.00                   |
| Commissioner Robert E. Wirkner        | Commissioners        | MCJAS meetings                | Canton, OH  | Retroactive to 03/31/26 | \$35.00                   |
| Lynda Wickline, Director              | Economic Development | BR&E w/ Marisa Vetula, OhioSE | Minerva, OH | Retroactive to 03/31/26 | \$5.00                    |
| Lynda Wickline, Director              | Economic Development | BR&E w/ Marisa Vetula, OhioSE | Minerva, OH | 4/7/26                  | \$5.00                    |

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:01 AM

IN THE MATTER OF  
APPROPRIATION(S)

**Motion:** to approve the following appropriation(s):

| FUND  | NAME                               | CODE              | AMOUNT      |
|-------|------------------------------------|-------------------|-------------|
| 25440 | Small Tools & Equipment – RPC      | 25440-61710-54440 | \$1,000.00  |
| 20765 | Small Tools & Equipment – Econ Dev | 20765-61545-54440 | \$1,000.00  |
|       | Transfer Out – Victim Assistance   |                   |             |
| 20030 | Program Fund                       | 20030-51310-59200 | \$12,797.20 |
| 10000 | Donation Expenses (RC5705.09(F))   | 10000-12130-56091 | \$100.00    |

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF  
TRANSFER OF FUNDS

**Motion:** to approve the following transfer of fund(s):

| FUND  | CODE (FROM)       | CODE (TO)         | AMOUNT      |
|-------|-------------------|-------------------|-------------|
| 20978 | 20030-51310-59200 | 20978-51633-49800 | \$12,797.20 |

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF  
PAYMENT OF BILLS

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Buckeye Pumps, \$4,801.07; Frontier, \$122.98; Professional Medical Inc., \$8,000.25; Ohio Regional Development Corp., \$835.00; C&J Noble Construction, \$13,748.00; Ohio Regional Development Corp., \$10,940.00; Ohio Regional Development Corp., \$1,670.00; CORSA, \$256,258.00; Carroll County Agricultural Society, \$546.00; and Data Activation Center Inc., \$539.00.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF  
SPECIAL HAULING PERMIT  
MILLER LOGGING

**Motion:** to approve a special hauling permit to Miller Logging for hauling over Apollo Road (CR 12) in Lee Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF  
CARROLL COUNTY CR54 PAVEMENT RESURFACING PROJECT #122476  
NOTICE OF COMMENCEMENT, NOTICE TO PROCEED AND CONTRACT

**Motion:** to issue a Notice of Commencement, Notice to Proceed, and Contract to Northstar Asphalt, Inc. for the Carroll County CR54 Pavement Resurfacing Project #122476, with work beginning on or before April 6, 2026 and the completion date being August 4, 2026; the amount of the contract is \$345,785.00, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:03 AM

IN THE MATTER OF  
PROCLAMATION  
NATIONAL COUNTY GOVERNMENT MONTH 2026

 9:04 AM

Commissioner Modranski read the Proclamation.

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**Motion:** to adopt a Proclamation recognizing April 2026 as National County Government Month, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:04 AM

IN THE MATTER OF  
AGREEMENT/U-153 FORM  
CCAO WORKERS’ COMPENSATION GROUP RETRO RATING PLAN

**Motion:** to approve the County Commissioners Association of Ohio Worker’s Compensation Group Retrospective Rating Plan Agreement and the U-153 Employer Statement, and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:05 AM

IN THE MATTER OF  
APPROPRIATING FUNDS TO DOG AND KENNEL FUND  
RESOLUTION 2026-19

**Motion:** to adopt resolution 2026-19 appropriating additional funds to the Dog & Kennel Fund per Section 955.20 of the Ohio Revised Code, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:05 AM

RESOLUTION 2026-19  
RESOLUTION APPROPRIATING SUFFICIENT FUNDS TO DOG AND KENNEL FUND – ORC §955.20

**WHEREAS**, sufficient funds are not available within the fifty percent limitation specified by section 955.20 of the Ohio Revised Code to properly administer section 955.01 to 955.27, inclusive, of the Ohio Revised Code for the year 2026; and  
**WHEREAS**, an amount of \$1,000.00 has been set aside by appropriation for payment of animal claims, which amount equals or exceeds the total amount of animal claims paid during the preceding year or allowed; and  
**WHEREAS**, the Board of Carroll County Commissioners shall appropriate sufficient funds out of the Dog and Kennel fund, not more than fifteen per cent of the gross amount of receipts available for appropriation equal to \$27,225.00, of which shall be expended by the auditor for registration tags, blanks, records, and clerk hire and  
**WHEREAS** there remains a balance of \$153,275.00 un-appropriated of the total amount certified as being available for the year 2026.  
**BE IT HEREBY RESOLVED** that this Board appropriates the balance of \$153,275.00 for the use and purposes of the Carroll County Dog Warden in administering sections 955.01 to 955.27, inclusive, of the Ohio Revised Code.  
**RESOLVED FURTHER** that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;  
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 2<sup>nd</sup> day of April, 2026.

ATTEST:  
  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO  
  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
  
/s/ Donald E. Leggett II  
Donald E. Leggett II, Commissioner

IN THE MATTER OF  
PROCLAMATION  
CHILD ABUSE PREVENTION MONTH 2026

 9:07 AM

Brandi Jo Tinlin, Social Services Supervisor, and Leah Batson, Social Services Supervisor were present in session for the Child Abuse Prevention Month proclamation. Ms. Batson read the proclamation. Ms. Tinlin advised that Wednesday, April 8, 2026 is Wear Blue Day to show community support for Child Abuse Awareness. The community is asked to wear blue and share their pictures on social media and use the hashtag #OhioWearsBlue on their posts. Ms. Tinlin asked if the bell tower could be lit up blue on April 8<sup>th</sup>. Commissioner Modranski advised the bell tower lights cannot be changed at this time, but the front doors can be lit blue.  
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**Motion:** to adopt a Proclamation recognizing April 2026 as Child Abuse Prevention Month throughout Carroll County, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:08 AM

IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN  
MONTHLY REPORT – MARCH

 9:10 AM

Merle Long, Deputy Dog Warden appeared before the Board to provide the monthly Dog Pound report for March 2026. The report reflects 15 dogs impounded, 8 adopted out, 7 redeemed, 0 euthanized for aggression or illness, 0 citation(s) for no license, 7 citation(s) for running at large, 0 citation(s) for vicious dog, 0 citation(s) for dangerous dog, 1 citation(s) for nuisance dog, and 0 citations for rabies quarantine violation.

IN THE MATTER OF  
CARROLL GOLDEN AGE RETREAT  
MONTHLY REPORT - MARCH

 9:11 AM

Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to provide the monthly report for March 2026. Ms. Faulk advised that there will be an auxiliary meeting today at 4:00 p.m. The topics of discussion are facility improvements and the upcoming levy. New attendees are encouraged to attend the meeting. Ms. Faulk advised that they are looking for CGAR supporters to share their stories during the levy campaign. Anyone with a story to share should call Ms. Faulk at 330.627.6555. The annual Auditor’s Dinner will be held at CGAR on April 23, 2026. There will be tours available and attendees are encouraged to check out the facilities’ improvements. Ms. Faulk advised that she is looking for full-time and part-time nurse aides, a part-time activities assistant, and full-time cook. Anyone interested should stop by the building to fill out an application and schedule an interview or call the office and speak to Jen or Dawn. The new flooring in the upstairs resident’s rooms turned out beautiful. Ms. Faulk thanked the Merle Hull family for their generous gift, and Kathy Horn for her work with the resident pen pal program. Ms. Faulk advised that she is currently accepting new residents and respite care stays. Veterans may be eligible for financial insurance to cover room and board. CGAR accepts some long-term care policies, and are proud to accept Carroll County residents with or without the ability to pay the monthly fee of \$3,300.00 per month. Ms. Faulk advised that were 12 males and 21 females, for a total of 33 residents for the month of March.

IN THE MATTER OF  
TRANSIT  
MONTHLY REPORT - MARCH

 9:14AM

Sonja Trbovich, Transit Director appeared before the Board to present her monthly report for March 2026. Ms. Trbovich advised that there were 39,753 service miles driven, 1,909 total passenger trips, and 33 declined rides for a 15.70% increase over February 2026.

IN THE MATTER OF  
CLERK’S REPORT

 9:14AM

Eva N. Johnson, Assistant Clerk II appeared before the Board to advise viewers that the Commissioners' office has posted multiple items for sale on GovDeals including interior components from Sheriff’s vehicles, a car, and oven range. More items will be listed in the coming weeks. Ms. Johnson advised that those who are interested in any of the items listed for sale can find them by using the link that is attached to the Public Notices page on the county website, or by using the link that has been shared to the Commissioners’ Facebook page.

IN THE MATTER OF  
CLERK’S REPORT

 9:15AM

Eva N. Johnson, Assistant Clerk II appeared before the Board to advise viewers that the county website has gotten an upgrade. This updated platform offers a more user-friendly experience, improved navigation, and easier access to important information, forms, and resources for our residents. Ms. Johnson encouraged community members to visit the new site to stay informed on county news, public notices, and departmental services. Viewers can visit the website by searching carrollcountyohio.us. Ms. Johnson advised that a link has been shared to the Commissioners’ Facebook page.

IN THE MATTER OF  
VACANT BUILDINGS

 9:15AM

Commissioner Leggett advised that there is some furniture in the old OhioMeansJobs / Child Support Enforcement Agency that will need offered to other departments. There is also a lot of things that will need thrown away. Commissioner Leggett advised that he would like to have a dumpster brought into the Job and Family Services parking lot.

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**Motion:** to have a dumpster brought in to JFS Parking lot, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:16AM

IN THE MATTER OF  
COURTHOUSE ANNEX BUILDING

 9:16 AM

Commissioner Leggett advised that the exit drive at Moody Avenue is going to need started because it is a cluster at lunch time.

IN THE MATTER OF  
EXECUTIVE SESSION

 9:17 AM

Commissioner Modranski asked Sheriff Calvin Graham to stay for the executive session.  
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**Motion:** to enter into Executive Session per ORC 121.22(G)(6) for details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office, **Action:** Upon the call of roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:17 AM

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The Board reconvened with no action taken at  9:42 AM.

**IN THE MATTER OF**  
**9-1-1**

 9:43AM

Commissioner Wirkner advised that moving the public safety answering point (PSAP) to the Moody Ave annex building will fix a number of issues. The Sheriff, the 9-1-1 Coordinator and Commissioner Wirkner have recently had meetings pursuant to making the move. The equipment in the PSAP will be end of life in four years and will need to be replaced. To move that equipment will cost an estimated \$255,000.00. The estimate for the next generation equipment that will be needed is \$465,000.00 if purchased in four years. However, if an agreement is signed and the equipment is purchased now, the cost is \$360,000.00. Purchasing the equipment now will also solve another problem. Operations will need to be moved to the secondary PSAP while waiting for the new PSAP to be set up. The secondary PSAP is not a perfect solution for running the primary PSAP long term. Purchasing new equipment will allow for the new equipment to be set up at Moody Avenue, while the PSAP still runs on the current equipment. The PSAP will only have to be at the secondary location for a short period of time while the bugs are worked out. Commissioner Wirkner advised that there are conditions. A 25% down payment is needed at the time of the order. There is an 8–12-month implementation period for the order and the installation. Commissioner Wirkner advised that he would like the Board to pay the initial 25% (approximately \$75,000.00) and he will approach the 9-1-1 committees for the remainder of the funds. Commissioner Wirkner advised that the committees will be happy that the Board is stepping up to the plate and making a substantial investment. Commissioner Leggett advised that is approximately \$105,000.00 savings and that sounds good to him. Commissioner Wirkner advised that it makes no sense to perpetuate equipment that has to be replaced.

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**Motion:** to pay the \$75,000.00 downpayment for the new 9-1-1 equipment, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:49AM

**IN THE MATTER OF**  
**LOCAL EMERGENCY PLANNING COMMITTEE**

 9:49AM

Commissioner Wirkner advised that the Local Emergency Planning Committee (LEPC) held their final meeting to plan the full scale exercise. EOG Resources, Inc. is going to provide a well site for the event. Commissioner Wirkner advised that he will be in the Emergency Operations Center (EOC) as the LEPC chair. Commissioner Wirkner invited Commissioner Modranski and Commissioner Leggett to attend the exercise and advised that they can attend in the field or at the EOC. The Board will have to approve some road closures and make sure that the public is aware that this is a training exercise not a public event.

**IN THE MATTER OF**  
**SHERIFF**  
**UNION CONTRACT**

 9:52AM

Sheriff Calvin Graham advised that this is the last year of the Fraternal Order of Police (FOP) Contract. He will reach out to the FOP representative and have them begin the contract negotiations. Commissioner Modranski advised that the Board will reach out to Attorney Jonathan Downes and retain his services.

**IN THE MATTER OF**  
**ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** President Christopher R. Modranski, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President

/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II  
Donald E. Leggett II, Commissioner

