Aust Parish Council

Serving the communities of Aust, Elberton and Littleton upon Severn

I hereby give notice that a meeting of the Parish Council will be held on

Tuesday 13th October 2026 at 7.30pm at Elberton Village Hall

Councillors are summoned to attend for the purpose of transacting the business set out below.

Emma Pattullo, Clerk to the Council
clerk@austparishcouncil.gov.uk / 01454 837271

Published: 7th October 2026

AGENDA

2026-10/1 To receive apologies

2026-10/2 To receive declarations of interest and requests for dispensations

2026-10/3 Public Forum

Members of the public are invited to address the council on matters of council business set out below. The Chairman may accept submissions on other matters if he chooses to do so. No council discussion may take place at this time.

2026-10/4 To approve the minutes of last meeting held on 8th September 2026

2026-10/5 Parish matters for decision

2026-10/5.1 Replacement of gate at Woodwell Meadows

2026-10/5.2 Littering from recycling lorries

2026-10/6 To note items of report

2026-10/6.1 To receive the clerk's report

2026-10/6.2 To receive feedback from National Highways meeting re return of HGVs to the Severn Bridge

2026-10/6.3 To receive any further reports from councillors

2026-10/7 Planning

2026-10/7.1 To note planning applications, including any received since issue of the agenda, and resolve response

(Details of all current planning applications can be found via the South Glos Council planning system)

i. P26/01981/F Stable Block at Sweetwater Lane Thornbury- Change of use of stable block and hay barn into 1no. dwelling with garage (Class C3) with associated works

ii. P26/02116/F - Aust Headhouse Aust Cliff Aust - Erection of 1no building to form office and workshop with associated works

iii. P26/02157/F - Land At Redhill Lane Elberton - Demolition of 2 no. agricultural buildings. Erection of 1 no. self build dwelling with associated works.

2026-10/7.2 To note the following SGC planning decisions

i. P26/01278/CLP - Lower Corston Farm Whale Wharf Lane Littleton Upon Severn -Installation of 1no. mobile compliant lodge for overnight accommodation to house equine staff during busy periods of work on the farm. *SGC decision: Refuse certificate of lawfulness*

ii. P26/02014/HH - 2 Court Cottages Redhill Lane Olveston - Erection of single storey front infill extension to provide additional living accommodation. *SGC decision: Approve with conditions*

iii. P26/01808/CLP - Severn View The Green Littleton Upon Severn – Minor external alterations and installation of internal walls. *SGC decision: Approve certificate of lawfulness*

iv. P26/01903/F - Holly Cottage Aust Road Olveston - Change of use of outbuilding to 1 no. separate dwelling (Class C3) retrospective. *SGC decision: Approve with conditions*

2026-10/8 Council administration

2026-10/8.1 To review and re-adopt the Complaints Procedure (*paper 1)*

2026-10/8.2 To consider items for inclusion in 2027-28 budget

2026-10/8.3 To note the clerk's annual appraisal and consider any change to salary point

2026-10/8.4 To receive a Data Security & Data Protection update

2026-10/9 Finance

2026-10/9.1 To receive the quarterly finance report & budget statement to end of Sep. 2026 (*paper 2)*

2026-10/9.2 To note receipts:

Source	Item	Amount
South Glos. Council	Precept – 2nd installment	£3,515.00
Unity Trust Bank	Bank interest	£61.93

2026-10/9.3 To note payments made under prior approval:

Payee	Item	Amount	Prior approval
Clerk	Staff costs - September	£313.80	2026-05/11.4
Unity Trust Bank	Bank charges September	£ 7.00	2026-05/11.4

2026-10/9.4 To approve payments:

Payee	Item	Amount	Power to spend
Clerk	Back pay following pay award	£96.44	LGA 1972 s112

2026-10/9.5 To approve a change to the clerk's salary standing order following pay award

2026-10/9.6 To award a donation to Great Western Air Ambulance Charity

2026-10/10 To review correspondence received & determine response

2026-10/10.1 ALCA – Invitation to attend Annual General Meeting on 5th December 10:00am

2026-10/10.2 Invitation to attend screening of "The People's Emergency Briefing" on 27th Oct 7:00pm at Littleton village hall

2026-10/11 Any other minor matters of report (no decision required) or items for next agenda

2026-10/12 Meeting closure

Date of next meeting – 7.30pm, Tuesday 10th November 2026

Attachments: (copies available on austparishcouncil.gov.uk or via the QR code)

Draft minutes of meeting of 8th September 2026 – to be taken as read

Paper 1 – Complaints Procedure, for review

Paper 2 - Finance report to end of September 2026